







STUDENTS

INTERNAL GRIEVANCES REGISTER

Sr. No.	Name of the Student	Name of Programme	Speci- course (if any)	Student Signature	Action taken with date	Staff Sign
1.	MR. ASHISH Roll No. 2301334023	B. Pharmacy (2nd Sem)	Support Of Examination (After Due Date)		Request letter sent To Controller of Examination under Ref No. GCPH/CHME/1005 7/5/24	
2.	MR. JATIN TILAKA Roll No. 23023314001	B. Pharmacy (2nd Sem)	Late Submission Of Questionnaire Of Examination		Request letter for Submission of Examination been with Record Sent To the Controller Of Examination (CHME) Ref: GCPH/CHME/ 2024/1026-85/24	
3.	MR. ROHIT SHARMA Roll No. 20013314043	B. Pharmacy (2nd Sem)	Controlled in correct Selection of BPSAT instead of BPSAT		Request letter sent to the Controller of Examination for correction in subject selection under Ref: GCPH/CHME/ 2024/1030 Date: 14/5/2024	

Dated: 06/05/2024

To
The Principal
Gautam college of Pharmacy
Ramipur, N.P.

Subject - Request for the submission of
examination form after due date

Respected Sir,

With due respect, I would like to
say I am the student of your college
of 2nd semester. I humbly request
permission to submit my examination
form after the due date due to
unavoidable circumstances. I understand
the importance of adhering to deadlines.

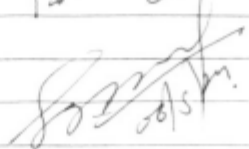
I kindly request you to consider my situation
and allow me to submit examination
form.

I shall be very thankful for your support

Yours sincerely,

Ashish Kumar
Roll no. 23012214023
B. Pharm. 2nd semester.

Ashish

Forward to Examination
Committee




o/c

☎ 01972-292018, 221493 ggchmr@gmail.com

Gautam College of Pharmacy, Hamirpur

(Approved by PCI - New Delhi & Himachal Pradesh Government)
Affiliated to Himachal Pradesh Technical University, Hamirpur
& Himachal Pradesh Technical Shiksha Board, Dharmashala
Ward No. 10 Hamirpur (Himachal Pradesh)

Ref. No: GCPH(HMR)/1025

Date: 7/5/24

To
The Controller of Examinations,
HPTU Hamirpur HP
Subject: Request for Submission of Examination Form.
Respected Sir,


I am writing to request special consideration for the submission of an examination form on behalf of one of our students, Mr. Ashish roll no. 23013314023 B.Pharmacy(PCI) 2nd Semester. I am deeply concerned about the well-being of our students and their ability to fulfill academic requirements amidst challenging circumstances. Mr. Ashish has unfortunately been facing health challenges that have impeded his ability to complete administrative tasks, including the submission of his examination form.

In light of these circumstances, I kindly request your understanding and assistance in allowing us to submit Mr. Ashish examination form on his behalf. We have ensured that all necessary details and documentation are in order, and we are committed to facilitating his participation in the upcoming examinations to the best of our ability.

I would be grateful if you could expedite the processing of this request to ensure that Mr. Ashish is not disadvantaged due to factors beyond his control. Your cooperation in this matter is greatly appreciated, and I assure you of our continued commitment to upholding academic standards while also prioritizing the well-being of our students.

Thank you for your attention to this matter.

Sincerely,


Director cum Principal
Gautam College of Pharmacy
Hamirpur (H.P.)-177001

To

The Principal.

Gautam college of Pharmacy
Hamirpur.

Sir.

I want to say that I am a regular student of B. Pharmacy of 4th sem. I forgot to fill the registration form for examination. So. I need NOC to fill the registration form. Kindly give me the NOC.

Yours Obiediently
Jatin Thakur.
23023314001

issued as per request
Jatin Thakur
16/10/24



o/c

01972-292018, 221493 ggchmr@gmail.com

Gautam College of Pharmacy, Hamirpur

(Approved by PCI - New Delhi & Himachal Pradesh Government)
Affiliated to Himachal Pradesh Technical University, Hamirpur
& Himachal Pradesh Takniki Shiksha Board, Dharmashala
Ward No. 10 Hamirpur (Himachal Pradesh)

Ref. No: GCPH(HMR)/1025

Date: 7/5/24

To
The Controller of Examinations,
HPTU Hamirpur HP
Subject: Request for Submission of Examination Form.

Respected Sir,

I am writing to request special consideration for the submission of an examination form on behalf of one of our students, Mr. Ashish roll no. 23013314023 B.Pharmacy(PCI) 2nd Semester.

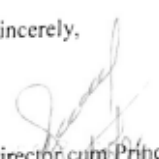
I am deeply concerned about the well-being of our students and their ability to fulfill academic requirements amidst challenging circumstances. Mr. Ashish has unfortunately been facing health challenges that have impeded his ability to complete administrative tasks, including the submission of his examination form.

In light of these circumstances, I kindly request your understanding and assistance in allowing us to submit Mr. Ashish examination form on his behalf. We have ensured that all necessary details and documentation are in order, and we are committed to facilitating his participation in the upcoming examinations to the best of our ability.

I would be grateful if you could expedite the processing of this request to ensure that Mr. Ashish is not disadvantaged due to factors beyond his control. Your cooperation in this matter is greatly appreciated, and I assure you of our continued commitment to upholding academic standards while also prioritizing the well-being of our students.

Thank you for your attention to this matter.

Sincerely,


Director cum Principal

Gautam Group of Colleges
Hamirpur (H.P.)-77001

To

The Principal,
Gautam College of Pharmacy,
Hamirpur.

Sub:- Regarding to change the Subject
In Examination.

Respected sir,

I beg to say that
I am a student of 8th sem. In
your college. I have mistakenly
filled the subject Pharmacology (BPSOYT)
Instead of Jurisprudence (BPSST).

So, I requested you to please
change my subject. I shall be
very thankful to you for this.
Act of kindness.

Yours obediently.

Rohit Chauhan.

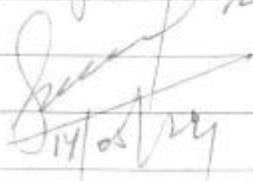
class - B.Pharmacy 8th sem.

Roll No. - 20013314043.

Date - 14 May 2024.

issuing certificate

as per student's requirement


14/05/24



Gautam College of Pharmacy, Hamirpur

(Approved by PCI - New Delhi & Himachal Pradesh Government)
Affiliated to Himachal Pradesh Technical University, Hamirpur
& Himachal Pradesh Technical Education Board, Dharmashala
Ward No. 10 Hamirpur (Himachal Pradesh)

01972-292018, 221493

ggchmr@gmail.com

Ref. No: GCPH(HMR)/2024/1030

Date: 14/05/2024

To
Controller of Examinations

Himachal Pradesh Technical University,
Hamirpur HP

Subject: Request for Correction of Subject Selection in B. Pharmacy 5th semester in the subject of Pharma jurisprudence (BP505T) Instead of Pharmacognosy (BP 504T)

Sir,

I am writing to bring to your attention a critical error in the subject selection of one of our students, Mr. Rohit Chauhan, roll no. 20013314043 at Gautam College of Pharmacy.

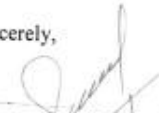
It has come to our notice that the subject "Pharmacognosy" was inadvertently selected for Mr. Rohit Chauhan instead of the correct subject "Pharma jurisprudence" for the upcoming examination session. This discrepancy was detected during our routine academic review process.

Therefore, we kindly request your assistance in rectifying this error by updating the subject selection for Mr. Rohit Chauhan to "Pharma jurisprudence" in the examination records.

We apologize for any inconvenience caused by this oversight and appreciate your prompt attention to this matter.

Thank you for your cooperation.

Sincerely,


Director cum Principal
Gautam College of Pharmacy
Hamirpur HP-177001



JAMMU AND KASHMIR TECHNICAL UNIVERSITY
HAMIRPUR (HP)-177001

Receipt No. **168954** Book No. **485** Dated **22/12/22**

Received from **Gautam College of Pharmacy**

a sum of Rs. **6000/-** (Rupees **6000**)

in Cash/DD No. **226311201905** Dated **20.9.22**

on account of: **225711660265** **14-9-22**

Sr. No.	Description	Amount (Rs.)
1.	Application Processing Fee	
2.	Inspection Fee	
3.	Affiliation Fee	
4.	Counseling Fee	
5.	University Fee 3000X2	6000
6.	Student Regn. Fee	
7.	Centre Creation Fee	
8.	Examination Fee	
9.	Re-evaluation Fee	
10.	Sale of Prospectus	
11.	Entrance Exam Fee	
12.	RTI Fee	
	UT-2022-23	
	3rd, 5th & 7th	
	TOTAL	6000/-

For Finance Officer

Registration No.36/98

Ph.No. :01972-221493,
292018



Gautam College of Pharmacy

Hamirpur (H.P.) 177001
Gautam College of Pharmacy
Hamirpur (H.P.) 177001

Ref. No. Ref. No.
GCPH/CHM/2022/542

Dated.....14/11/22

To

The Finance Officer
H.P Technical University
Hamirpur (HP)

Subject: Refund of Excess Paid University Fee – Regarding.

Sir,
Intimated that an amount of Rs.468,000/- was deposited in the accounts of HPTU vide NEFT No. HIFDCR52022091495648787 dated 14.09.2022 on account of University Fee of a total of 156 students enrolled in 3rd, 5th & 7th Semesters of B. Pharmacy. However, two of the said 156 students, despite of making payment to the college, had deposited their fees directly in the accounts of Finance Officer HPTU which resulted in duplicate payments. The detail of duplicate transactions is as under:

Sr. No.	Name of student	Online Mode of Payment	Amount	Transaction ID	Date of transaction
1	Reetika Sharma	Mobisafar	3000/-	UTR/RRN - 226311204905	20.09.2022
2	Kajal	PNB	3000/-	UPI - 225711660265	14.09.2022

You are requested to refund the above mentioned excess paid amount of Rs. 6000/- and deposit the same in the following account of this college:

Account No.: 50100294134970
Bank Name: HDFC Bank Hamirpur
IFSC code: HDFC0000802
Account Holder: Gautam College of Pharmacy

Director

Director Principal
Gautam College of Pharmacy
Hamirpur (H.P.)-177001

Registration No.36/98



Gautam College of Pharmacy

Ph.No. :01972-221493,
292018

Hamirpur (H.P.) 177001
Gautam College of Pharmacy
Hamirpur (H.P.) 177001

Ph.No. :01972-221493,
292018

Ref. No.

Ref. No.
GCPH/CHM/2022/542

Dated.....

Dated.....14/10/22

To

The Finance Officer
H.P Technical University
Hamirpur (HP)

Subject: Refund of Excess Paid University Fee – Regarding.

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Bank Name : HDFC Bank Hamirpur
IFSC code: HDFC0000802
Account Holder: Gautam College of Pharmacy

Director

14/10/22
Director Principal
Gautam College of Pharmacy
Hamirpur (H.P.)-177001

Registration No.36/98



Gautam College of Pharmacy
Hamirpur (H.P.) 177001

Ph.No. :01972-221493,
292018

Ref. No. GAUTAM/HR/2022/344

Dated 05/01/2022

To


The Dean (Academics)
H.P. Technical University
Hamirpur (HP)

Subject:- Removal of discrepancies in R/o student Rajesh Kumar S/o Sh. Kundan Lal B. Pharmacy 3rd Semester (Lateral Entry).

Sir,

While checking in ERP Portal the following discrepancy was found:

1. Original Migration Certificate of student Rajesh Kumar S/o Sh. Kundan Lal admitted in B. Pharmacy 3rd semester (Lateral Entry) missing. Now the student has submitted his original migration certificate issued by the Punjab State Board of Technical Education Chandigarh. A scanned copy of the certificate has already been sent to you by email dated 01.01.2022 and original certificate hard copy is being sent attached herewith the letter for your ready reference please.


Director cum Principal
Gautam College of Pharmacy
Hamirpur (H.P.)
Hamirpur (HP)

o/c 



**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**

PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 2615385, 2622584-85 FAX : 2660734

No. /NOC/PSBTE / 590

Dated: 29/12/21

NO OBJECTION / MIGRATION CERTIFICATE

This is to certify that RAJESH KUMAR S/o KUNDAN LAL bearing Registration No. 200801191281 has passed the Diploma in Pharmacy (Two years) J.R.M.A. BHARTYA COLL. OF PHAR, PATHANKOT examination held in MAY 2009 (Part-I) and MAY 2010 (Part-II) with training / without training.

This Board has no objection to his/her seeking admission in any other state Board for doing diploma in other branch of Engineering or joining any University for higher Education.

Controller (Exam)

Date: 29 December, 2021