

6.3 Faculty empowerment strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Welfare Schemes:

Gautam College of Pharmacy offers excellent faculty care. To boost employee morale and encourage productive work, a number of welfare programs have been implemented in place for both teaching and non-teaching workers. The contributions made by its employees to the overall growth and advancement of the college are acknowledged by the administration. Employees are also encouraged to take advantage of welfare benefits such as promotions and increments, with convenience.

Financial Assistance for Technical Publications

Cash and certificate rewards for academic excellence, publication incentives for papers and research articles, support for faculty members giving guest lectures and arranging them, and encouragement for faculty members organizing conferences, seminars, workshops, and FDPs.

Emergency care and Ambulance service

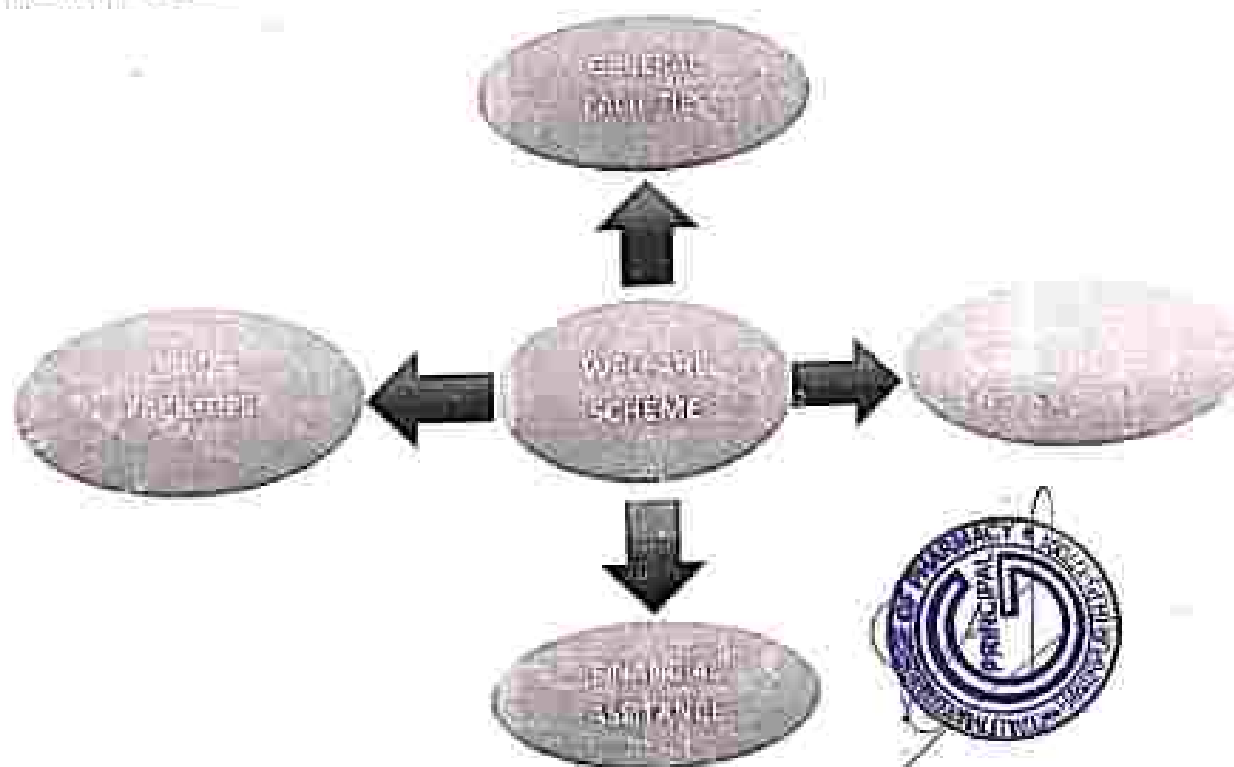
At Gautam College of Pharmacy, Hamirpur, the management offers emergency care as well as a full-time dispensary. In the event of an emergency, an ambulance is on call 24/7.

General Facilities

GGC provides an ATM (HDFC, Hamirpur) on the GGC campus, as well as sports and yoga facilities.

Leave Benefits

All employees of Gautam College of Hamirpur are eligible for various kinds of leave benefits, which include maternity leave, special leave, medical leave, compensation leave (COL), and casual leave. These benefits are available to both teaching and non-teaching staff. Employees may take up to 12 casual leaves and up to 15 special leaves during the academic year in order to attend seminars, symposiums, and workshops organized by national and international organizations.





Registration No. 36/98

Ph. No. 01972-221493

The Gautam Girls College Management Committee Hamirpur (H.P) 177001

Ref. No. G.G.C.M.C.H. 1. 1. 19 = 660 A
SERVICE RULES

Dated 23/02/2019

1. The service rules shall be called as the Gautam college of pharmacy, Hamirpur service rules
2. Future modifications to these service norms may be made in response to changing legislative frameworks, governmental directives, stakeholder feedback, and other factors.

Applicability

It will be applicable to all of the Institute's regular and contract employees as of that date. of joining

Definition

1. The Gautam college of pharmacy, Hamirpur Tehsil & Distt. Hamirpur, H.P. Governing body' refer to the groups or organizations that have the authority and responsibility to make decisions, set policies, and oversee the operations of an institute, organization, or entity. The Governing Body of the Institute' constituted as per PCI norms.
2. Chairman' means the 'Chairman of Governing body of the Institute'.
3. Executive secretary means 'Executive secretary of the Institute'.
4. 'Managing Director' means the Managing Director of the Institute.
5. The 'University' means an institution of higher education and research that offers academic programmes leading to undergraduate and graduate degrees. 'Himachal Pradesh Technical University, Hamirpur, HP.
6. 'Principal' means the Principal of the Institute or any other person authorized by the management to discharge the duties and responsibilities of the principal, whatever his/her designation may be, otherwise. The principal often plays a key role in setting the vision and direction of the institute, maintaining discipline, fostering a positive learning environment, and representing the institution to the broader community.
7. The 'employee' refer to hire or engage someone to work at the institution. This could refer to faculty members, administrative staff, or other employees who contribute to the operation and functioning of the college or university. Employees typically perform tasks assigned to them by their employer and are subject to the employer's direction and control. The employee is employed by the institute including Principal and Vice Principal excluding those engaged on daily wages.
8. Any break between academic terms that lasts at least ten days is referred to as a vacation.
9. A competent authority refers to an individual or organization that has the legal or official power to make decisions, judgments, or rulings in a particular area. This authority is typically recognized and respected within a specific jurisdiction or field of expertise. The members of competent authority are Chairman/Secretary/Managing Director in case of Principal and Principal in case of other employees.
10. Professor, Associate Professor, and Assistant Professor of the Institute are considered to be members of the teaching staff

Dated: 23/02/2019
Gautam College of Pharmacy
Hamirpur (H.P.) - 177001



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Dated

11. As announced by the affiliated university in each calendar year, an academic year is a period of twelve months.
12. An academic year refer to the period of timing during which a college hold classes. This period is dividing into semester as notified by the affiliating University in each calendar year.
13. The authority to implement these rules vests with the Governing body/Director/Principal of the institute.
14. Duty: An employee is said to be on duty for the purpose of service benefits-
 - i. It can also refer to a task or responsibility that one is required to fulfill. Duty can be related to one's job, role in a community, or personal obligations. When an employee is discharging his/her duties for the post to which he/she is appointed or undergoing training prescribed for the post. Overall, the duty of an employer is to create a positive and productive work environment for their employees.
 - ii. When the employee is absent from the duty on authorized holidays or legalised vacations or when availing any leave authorised by the competent authority
 - iii. When the employee is attending conferences, seminars, summer schools, workshops, orientation programs, Faculty Development Programs etc duty permitted by a competent authority.
 - iv. When the employee is attending to the work assigned by the competent authority in the interest of Institute or Management.
 - v. "Leave refer to an authorized absence from the work or duty. Leave granted by the competent authority to the employee for which he/she is eligible.
 - vi. "Pay" refers to the compensation or money that an employee receives in exchange for their work or services provided to an employer

APPOINTMENTS

- i. Notice inviting applications - For starting the purpose of recruitment, the institute shall normally advertise the post in the leading newspapers or websites, wherever necessary. The required qualification and experience for the faculty members is as per PCI guidelines, as amended from time to time. The competent authority as its sole opportunity may authorize screening of applications, screening test and interview for appointment, which may be considered fit for different categories of vacancies.
- ii. Procedure for selection - All 'appointees' to any post in the Institute shall be made by Managing Director of Institute on endorsement of selection committee constituted as per the norms of PCI and Himachal Pradesh Technical University, Hamirpur. For the appointment of all the non-teaching posts selection committee shall be constituted as per the norms of Institute/State Government
- iii. Appointment - Appointment of Teaching and Non-Teaching staff on full time basis including Director Principal will be made in accordance with the commendation of the selection committee and appointment letters to the Teaching and Non-Teaching staff shall be issued by the Managing Director of the Institute. The appointment of Director/Principal shall be informed to the Governing body in the due course of time.


Director/Principal
Gautam Girls College of Pharmacy
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- An employee after joining should submit all the relevant documents for educational qualification, age, address proof, PAN CARD, ADHAR NUMBER and other document required as per need.
- The institute reserves the right to termination the services of any employee by giving one month notice in writing without assigning any reason or by paying the Notice Pay for the equivalent period in lieu thereof
- The institute shall have the right to terminate the services of an employee without giving any compensation whatsoever, should the employee be found guilty of crack of trust, inebriety, addiction of drugs, dishonesty, loss of mental balance, found guilty of sexual abuse, neglect of duty or conduct considered unfavourable to the interest of the Institute.
- An employee also assets the right to resign from the services of the Institute by giving one months written notice exclusive of the period of the vacation availed during the notice period. The faculty members or technical staffs are mostly not allowed to leave the service during continuation of semester. Legal steps may be taken if an employee leaves without notice. The resignation letter submitted by an employee, when a disciplinary case initiated against him, will not be accepted.

PAY, ALLOWANCE AND INCREMENTS

1. UGC scales of pay as applicable from time to time shall be adapted to the post classified as teaching staff. Managing Director, Managing Secretary and Principal has right to sanctioned the increments only after satisfactory performance of the employee and that also after recommendation from the respective Head of the Department in the prescribed Performa.
2. The management shall have authority to withhold an increment for a period not exceeding one year as a disciplinary measure on sufficient and valid reasons and after employee has been given fair opportunity to defend oneself.

PROMOTION

1. Promotion in respect of members of faculty would be in tune with the guidelines prescribed by UGC, i.e. Performance Based Appraisal System and the minimum prescribed scores in academic performance indicator will be the criteria. Principal University Nominee and Subject Expert.
2. Promotion in respect to all other categories of employee shall generally be in line with the state government norms and performance-based appraisal.

GENERAL SERVICE CONDITIONS

1. All the employees of the institute shall be focus on the general disciplinary and conduct rules of the institute.


Managing Director
Gautam Girls College
Hamirpur (H.P) 177001



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2. All the employees of the Institute are mandatory to be present during working hours of the institute on all working days.
3. working time of an employee of the institute shall devote his/her service for the Institute and shall not engage directly or indirectly in any trade or business or private tuition or any other work, which is likely to interfere with proper discharge of his/her duties. The provision shall not apply to the academic work related to University examinations, question paper settings, delivering guest lectures or any other work undertaken with prior permission of the Principal/Management.
4. The services of an employee, probationer or permanent are responsible to be terminated on ground of fraud, gross indiscipline, negligence of duties, prolonged illness, disability to discharge his/her official duties satisfactorily etc, giving 1 month notice or 1-month salary in lieu thereof.
5. During the period of probation, no application of an employee seeking employment elsewhere shall be forwarded. On completion of probation not more than two applications per academic (June-July) year shall be forwarded for outside jobs.
6. All employees shall have to give one month notice in case he/she desires to be relieved on resignation and alternatively he/she shall pay 1-month salary in lieu thereof the resignation shall come into force from the date of accepting the resignation by the management/Principal or date of his/her relief, whichever is earlier. For all the employees in the institute, personal file and service register shall be maintained with regular updating as per the norms.

LEAVE RULES

General Leave Rules

1. Leave cannot be claimed as matter of right. The sanctioning authority has full discretion to refuse or revoke any kind of leave when the exigencies of services demands.
2. When employee on leave, A leave account shall be maintained for each employee in an appropriate register up any service or employment.
3. If any employee on leave then employee shall not take up any service or employment.
4. To sanction all the leaves Principal shall be the competent authority on recommendation of HOD. In case of Principal, Managing Director/Secretary shall be the authority to sanction leaves.
5. Either prefixing or suffixing any kind of leave with vacation is allowed after prior approval.
6. Employees when deputed on official duty or on institute work, the period of their absence shall be treated as 'On duty'.

Casual Leaves

1. 12 days of casual leaves shall be entitled for all employees of the institute other than the gazette leaves.
2. Casual leaves in and one stretch should not exceed seven days in total period of 10 days, prefixing, suffixing or sandwiching with public holidays.


Director/Principal
Gautam Girls College of Management
Hamirpur (H.P) -177001



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Dated:

3. For an employee casual leaves for half day can be granted for the forenoon or afternoon session.
4. In normal circumstances casual leaves requires advance sanction. The employee has to make alternate arrangement for his/her work.

Special Leave

1. To take up examination work in our college or outside, to attend conferences, seminars etc. all the teaching staff members are entitled to have special leave upto 15 day in calendar year.
2. Special casual leaves may also be granted for attending to calamities subject to prior approval after exhausting all casual leaves.

Maternity Leaves: All the women employees are entitled to maternity leave of 90 days each for first two pregnancies.

Faculty Improvement Program

1. The faculty members may be permitted to improve their academic qualification by attending courses/research work in larger institution for learning.
2. The maximum number of faculty deputed is restricted to one member per department per year. In such cases the faculty member is entitled to receive half of his salary during this period of study.
3. Management is the sanctioning authority for such leave on the recommendations of the Principal and Head of the Department concerned.

LEAVE RULES FOR CONTINGENT STAFF

All the reliant staff of the institute are eligible for a casual leave of 12 days in a calendar year and other leaves of 12 days

TRAVELLING ALLOWANCE, DAILY ALLOWANCE, LOCAL TRANSPORT

Employees of the institution when delegated to any outstations shall be entitled to travelling allowance, daily allowances and other permissible expenses they incur on production of valid documents. It is fundamental principal that allowances is not to be a source of profit and no allowance is granted to cover the expenses of family members travelling with them when on duty.

CONDUCT RULES FOR ALL EMPLOYEES

1. In case of breach of these rules every employee shall be governed by these rules and liable for disciplinary action
2. Every employee shall at all-time maintain the integrity of character, be devoted to his/her duty, be honest and impartial in his/her official dealings. He/she shall exhibit at most loyalty and always act in best interest of the institute.


Director (In-charge)
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Registration No. 35/08

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Dated,

3. No employee shall be absent from duties without prior permission. Even during leave or vacation no employee shall leave the station without informing to the competent authority. While leaving the states an employee shall inform to the competent authority in writing about the address and contact number on which he/she will be available during the period of leave.
4. No employee shall take part in political activity and not be a member of any political party or take part in politics or to be associated with any party or organization, which take part in political activity, nor shall aid or assist in any manner any political movement or activity.
5. No employee shall make any statement, publish or write through any media which has the effect of an adverse criticism on any policy or rule of the institute.
6. No employee can engage directly or indirectly in any trade or private tuition or undertake employment outside official assignment, whether for profit or not.
7. An employee against whom insolvency proceedings commenced in a court of law shall forthwith report full facts thereof to the institute.
8. An employee against whom any criminal proceedings have been initiated in a court of law shall immediately inform to the competent authority of the institute regarding details thereof.
9. Whenever an employee wishes to put forth any claim or seeks redress of any grievance he/she must put his/her case in writing through proper channel to the competent authority and shall forward any advance copies of his/her application to higher authority unless the competent authority rejected his/her claim or rejected to redress his/her grievance.
10. An enquiry and disciplinary action should be taken by the competent authority if an employee who commits any offence or negligence of duty or does not act detrimental to the interest of the institute.
11. No employee shall engage in strike or incitement thereto or similar activities such as absence from work or neglect of duties etc. Violation of this rule will amount to misconduct and attract deterrent punishment.

DISCIPLINARY ACTION

1. For disobedience, misconduct and negligence of duty disciplinary action should be taken. However, such disciplinary action shall be taken after establishing the grounds on basis of which disciplinary action has been initiated and after a reasonable opportunity has been provided to the employee to defend himself herself.


Director (In-charge)
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Hamirpur (H.P) - 177001



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2. As part of disciplinary action, the following punishment for good and sufficient reasons may be imposed upon the employees of the institution, after establishing the facts about committing an offence or negligence of duties.

Censure

1. Withholding increment/promotion.
2. Recovery from his/her salary whole or part of any loss caused to the institute due to the negligence of duty or breach of trust/order/rules.
3. Suspension from services.
4. Removal from services.
5. Dismiss from services.
6. An employee can appeal against disciplinary action by competent authority to governing body/management of the institute.


28/07/2019
Managing Director


Director (In-charge)
Gautam College of Pharmacy
Hamirpur (H.P.)-177001

GCDP Faculty Performance Appraisal

Year 2022-23

SELF APPRAISAL REPORT

- Name: Saharaj Kumbhar Designation: Associate Professor
- Academic Qualifications (Details of any additional qualification has been acquired during the year under review): Nil

3. Name of the Courses taught during the year

Sl. No.	Name of the Course	TP	TP	TP	TP	TP	TP
1.	<u>Pharmaceutical Chemistry</u>						
2.	<u>Pharmaceutical Microbiology</u>						
3.	<u>Pharmaceutical Botany</u>						
4.	<u>Pharmaceutical Inorganic Chemistry</u>						
5.	<u>Pharmaceutical Organic Chemistry</u>						
6.	<u>Pharmaceutical Analytical Chemistry</u>						

4. Teaching Load (Involvement in time table) (Courses & Practical)

Sr. No.	Name of Subject	Total Work Load per week		Result
		T	P	
1.	<u>Pharmaceutical Chemistry</u>	<u>4</u>	<u>5</u>	<u>Spaced & 30 min weekly</u>
2.	<u>Pharmaceutical Microbiology</u>	<u>2</u>		

5. Specific problems of students (if any) or talent initiative in action (Specify the Dept. And Name of Student)

No

6. Any Research Proposal Proposed or submitted till date. If not give reason

No

7. Any project completed other than routine teaching

No

8. Any Innovation if introduced related teaching

cost patent

9. Papers published (give the title, Co-author if any, Give details of the journals. Attach separate Sheet, if necessary.

03

10. Any contribution in Laboratory/Course Development

Material completed



P course file

11. Contribution to Industrial Development in the form of consultancy/sponsored TQM/Industrial Con-
ult.

NA

12. Contribution to NAAC assignment.

I.
II.
III.

NA

13. Contribution to scientific/technical education through publication of books/chapters/textbooks and
Laboratory Manual.

Yes one Lab Manual

14. Summer Institute, refresher or orientation course attended, during the year, give details.

I.
II.
III.

NA

15. Membership or fellowship of professional/scientific bodies, societies etc. Give details.

NA

16. Thinking time executed for the assessment of student or for Laboratory development.

YDS

17. Any step taken for removal of bias generation. Give a brief description. (Must) separate sheet, if
needed.

NA

18. Presenting 30 Sec Last Invariant

19. What is contribution towards growth of environment in
campus of Madhav Jyoti 2000 at the Madhav



Assessment by HOD

Name SANDAY Kumar Designation Associate Professor

Kindly provide your assessment on the five-point scale in respect of the following parameters:

Outstanding
Very Good
Good
Satisfactory
Unsatisfactory

5
4
3
2
1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case thereof is Unsatisfactory, please give reasons thereof separately:

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameter: 50

I	Teaching load and regularity in taking class	Yes/NO	
II	Research guidance to students if any	Yes/NO	
III	Any project completed other than the student projects	Yes/NO	
IV	Innovative/ experiments introduced in the course	Yes/NO	
V	Contribution in curriculum development	Yes/NO	
VI	Intellectual output (Books/Articles/Patents/Talks)	Yes/NO	
VII	Publication in refereed journals	Yes/NO	
VIII	Organizing and participation in seminars/ workshops, special lectures, FDP's, Summer institutes	Yes/NO	
IX	Contribution to the corporate life of the college/ university	Yes/NO	
X	Membership or fellowship of professional/ Academic bodies	Yes/NO	

B. Performance and General Attributes (Weightage-50)

I	Knowledge in the sphere of work	Satisfactory	
II	Quality of output		
III	Communication skill (oral and written)		
IV	Initiative and adaptability (Resourcefulness in handling normal and unforeseen conditions and willingness to take responsibilities in the new area of work)		
V	Attitude to work		
VI	Ability to inspire and motivate		
VII	Supervisory ability		
VIII	Interpersonal relation and team work		
IX	Honesty and Transparency		
X	General conduct		

Total score A+B = $50 + 42 = 92$


 Signature: SANDAY KUMAR


(To be filled in by the PRINCIPAL/ MANAGING DIRECTION)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special circumstances, and/ or any abilities which would justify further grading of increase in remuneration, if so: Specify

Signature of Managing Director

Signature of Principal



GCEEP Faculty Performance Appraisal

Year 2011

SELF ASSESSMENT REPORT

Name: Dr. J. S. Jayaram Designation: Dr. Institution: 2011-12

Signature of any additional qualification has been acquired during the year: No

Sl. No.	Course/Subject	Grade	Sem.
1	English	A++	Sem. I
2	English	A++	Sem. II
3	English	A++	Sem. I
4	English	A++	Sem. II

1. List of courses/subjects taught (Semester & Period)

Sl. No.	Name of Subject	Total Work Load per week		Result
		T	P	
1	English	6	12	
2	English	6	12	
3	English	6	12	
4	English	6	12	

2. How did you, if any, take initiative to teach (Specify the Sem. And Name of course)

None

3. List of books/ papers of the text or additional (if date) If not give reason

None

4. List of journals/articles that you have received

None

5. List of conferences/related meetings

None

6. Journals/Books/Articles/Books/Conferences if any, give details of the journals, such as name of journal, volume, issue, page number

None

7. Courses/Programs/Laboratory/Course Development

None



11. How do you evaluate the effectiveness of the current educational system in the country?

12. What are the major challenges facing the educational system in the country?

13. How do you evaluate the quality of education in the country?

14. What are the major factors affecting the quality of education in the country?

15. How do you evaluate the role of the government in the educational system?

16. What are the major factors affecting the role of the government in the educational system?

17. How do you evaluate the role of the private sector in the educational system?

18. What are the major factors affecting the role of the private sector in the educational system?

19. How do you evaluate the role of the community in the educational system?

20. What are the major factors affecting the role of the community in the educational system?

21. How do you evaluate the role of the media in the educational system?

22. What are the major factors affecting the role of the media in the educational system?

Handwritten signature in green ink over a circular stamp.



Assessment by HOD

Name Chiranjyoti Karmali Designation HOD

Kindly assess the following parameters in respect of the following parameters.

Overall 1 2 3 4 5 6 7 8 9 10

Please indicate your assessment by putting in the appropriate number in the column provided below. (If you are unable to do so, please give reasons thereof separately)

As per the information furnished by the faculty member, please provide your assessment on the following parameters:

	Yes	No	
1. Involvement in teaching duties	Yes	No	
2. Involvement in research projects	Yes	No	
3. Involvement in administrative duties	Yes	No	
4. Involvement in community service	Yes	No	
5. Involvement in professional activities	Yes	No	
6. Involvement in extra-curricular activities	Yes	No	
7. Involvement in professional development	Yes	No	
8. Involvement in institutional development	Yes	No	
9. Involvement in professional bodies	Yes	No	
10. Involvement in other activities	Yes	No	
Total (Weightage-100)			04
			85
			82
			04
			04
			05
			04
			05
			04



23/11/2020

Signature of HOD

Principal/Managing Director

1. Has the faculty member made his/her reports with due care and after taking appropriate information?

2. Is the recommendation of the faculty member given by the BOD?

3. Is the faculty member given by the BOD?

4. Are the faculty member or special characteristics, and/or any abilities which would merit in extraordinary. If so, Specify

Signature
Date

Signature
Date
Principal



K

GCOP Faculty Performance Appraisal
Year 20-21

SELF ASSESSMENT REPORT

1. Name Shalu Chakla Designation Asst. Prof. DOI 09/05/2019
2. Academic Qualifications (Mention if any additional qualification has been acquired during the year under review)
3. Name of the Course taught during the year

Subj: <u>Physical Chemistry-I</u>	T/P	<u>3</u>	Sem.
Subj: <u>Physical Chemistry-II</u>	T/P	<u>12</u>	Sem.
Subj: <u>?</u>	T/P		Sem.
Subj: <u>?</u>	T/P		Sem.
Subj: <u>?</u>	T/P		Sem.

4. Teaching load mentioned in this table (Lectures & Practical)

Sr No.	Name of Subject	Total Work Load per week		Result
		T	P	
01	Physical Chem-I	4	2	25 students
02	Physical Chem-II	4	2	20 students

5. Specific problem of students if any, or taken initiative to solve. (Specify the Sem. And Name of Students)

NA

6. Any Research Proposal Proposed or submitted till date...if not give reason

NA

7. Any project completed other than routine teaching

NA

8. Any innovation if introduced related teaching

- i.
- ii.
- iii. NTU
- iv.

9. Papers published (give the title, Co-author if any, give details of the journals. Attach separate sheet, if necessary)

1.
2.
3.
4.
5.

10. Any contribution in Laboratory/Course Development



11. Contribution to Industrial Development in the form of consultancy/sponsored R.D/ Industrial ties

12. Contribution to NAAC assignment.

NAAC

13. Contribution to Scientific/ technical education through publication of book chapters/methods and Industry Manual.

14. Summer school, refresher or orientation course attended, during the year, give details.

15. Membership or fellowship of professional/ academic bodies, societies etc. give details.

16. Thinking (this included for the assessment of students or for Laboratory development.

17. Any step taken for resources/ funds generation. Give a brief description (Attach separate sheet if needed)

18. Present salary 22000 Last Increment 2000

19. What is contribution towards govt. environment in
Organ



Assessment by HOD

Name Srijoy Kumar Designation H.O.D.

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons (broadly specified).

A. Keeping in view the information furnished by the faculty members, please provide your assessment on the following parameters:

I.	Teaching load and regularity in taking class	Yes/NO	✓
II.	Research guidance to students if any	Yes/NO	✓
III.	Any project completed other than the student projects	Yes/NO	✓
IV.	Innovations/ experiments introduced in the course	Yes/NO	✓
V.	Contribution in curriculum development	Yes/NO	✓
VI.	Intellectual output (Book/ Articles/ Papers/ Talks)	Yes/NO	✓
VII.	Publication in relevant journals	Yes/NO	✓
VIII.	Organizing and participation in seminars/ workshops, special lectures, FDP's, Summer Institutes	Yes/NO	✓
IX.	Contribution in the corporate life of the college/ university	Yes/NO	✓
X.	Mentorship or fellowship of professional/ Academic bodies	Yes/NO	✓

B. Performance and General Attributes (Weightage-100%)

I.	Knowledge in the sphere of work	45
II.	Quality of output	45
III.	Communication skill (oral and written)	45
IV.	Initiative and adaptability (Resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)	04
V.	Attitude to work	05
VI.	Ability to inspire and motivate	04
VII.	Supervisory ability	04
VIII.	Interpersonal relations and team work	03
IX.	Integrity and Trustworthiness	03
X.	General conduct	04

Total score: A+B = 36 + 42 = 72

Signature of the HOD



GCOP Faculty Performance Appraisal

Year 2021

SELF ASSESSMENT REPORT

1. Name Madhucharya Designation Asst. Prof. DOB 02/02/1979
2. Academic Qualification (Indicate if any additional qualifications has been acquired during the year under review)

3. Name of the Courses taught during the year
- | Sl. No. | Name of the Course | Teaching Load | Result |
|---------|----------------------------|---------------|-----------|
| 1 | Physical Organic Chemistry | 15 | Good |
| 2 | Medical Chemistry | 15 | Very Good |
| 3 | | 07 | Good |
| 4 | | 17 | Good |
| 5 | | 00 | Good |

4. Teaching load mentioned in the table (Lectures & Practicals)

Sl. No.	Name of Subject	Total Work Load per week		Result
		L	P	
01	Practical Chem.	4	8	24 marks per
02	Medical Chem.	4	8	23 marks per

5. Specific problems of students if any, or taken initiative to solve. (Specify the Item, Age and Name of Students)

N/A

6. Any Research Proposal Proposed or submitted till date...if not give reason

N/A

7. Any papers completed other than regular teaching

N/A

8. Any innovation if you received related teaching

N/A

9. Papers published (give the title, Co-author if any, give details of the journal. Attach separate sheet, if necessary)

N/A

10. Any contribution in Laboratory/Course Development



11. Contribution to Industrial Development in the form of consultancy/patented I.D./ Industrial ties etc.

NR

12. Contribution to NAAC assignment.

i
ii
iii
iv

NR

13. Contribution to Scientific technical education through publication of books/chapters/books and Laboratory Manual.

NR

14. Summer institute, refresher or orientation course attended, during the year, give details.

i
ii
iii

15. Membership or fellowship of professional/academic bodies, societies etc. give details.

16. Thinking ideas executed for the assessment of students or for Laboratory development.

17. Any step taken for resource/funds generation. Give a brief description (Attach separate sheet, if needed).

18. Present salary 16500 Last increment 1500

19. What contribution towards green environment in campus Plantation



Assessment by HOD

Name S. Jyoti Sharma Designation HOD

Kindly provide your assessment on the five-point scale in respect of the following parameters:

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameter:

		Yes/NO
I.	Teaching load and regularity in taking class	Yes/NO
II.	Research guidance to students if any	Yes/NO
III.	Any project completed other than the student projects	Yes/NO
IV.	Introduction of experiments introduced in the course	Yes/NO
V.	Contribution in curriculum development	Yes/NO
VI.	Intellectual output (Books/Articles/Papers/Talks)	Yes/NO
VII.	Paper written in refereed journals	Yes/NO
VIII.	Organizing and participating in seminars/workshops, special lectures, FDP's, Summer institutes	Yes/NO
IX.	Contribution to the corporate life of the college/university	Yes/NO
X.	Membership or fellowship of professional/academic bodies	Yes/NO

B. Performance and General Attributes (Weightage-100% 50)

I.	Knowledge in the sphere of work	05
II.	Quality of work	03
III.	Communication skill (oral and written)	04
IV.	Initiative and adaptability (Resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)	07
V.	Attitude to work	05
VI.	Ability to inspire and motivate	05
VII.	Supervisory ability	09
VIII.	Interpersonal relation and team work	03
IX.	Integrity and Trustworthiness	05
X.	General conduct	05

Total score A+B = 35+45 = 80

Signature of the HOD:



(To be filled in by the PRINCIPAL/MANAGING DIRECTION)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/ or any abilities which would justify his/her grading or increment as extraordinary. If so, Specify.

Signature of Managing Director

Sig of Principal



GCOP Faculty Performance Appraisal

Year 2021

SELF ASSESSMENT REPORT

1. Name Arjun Khatiwada Designation Asst. Prof. Date 27.06.2021
 2. Academic Qualifications M.Sc. (Pharm.) Mention if any additional qualification has been acquired during the previous 5 years.

3. Research or Creative output during this year:

Title	Pharmacology - I	TIP	50000	Sem.
Title	Pharmacology - II	TIP	40000	Sem.
Title	Pharmacology - III	TIP	50000	Sem.
Title	Pharmacology - IV	TIP	50000	Sem.
Title	Computer	TIP		Sem.

4. Teaching load mentioned in time table (Lecture & Practical)

Sl. No.	Name of Subject	Total Work Load per week		Result
		L	P	
	Pharmacology - I	4	8	
	Pharmacology - II	4	8	
	Pharmacology - III	4		
	Pharmacology - IV	4		

5. Specific projects or assignments of students if any, or taken initiative to solve. (Specify the Sem. And Name of student)

N/A

6. Any Research Proposal Proposed or submitted till date...if not give reason:

N/A

7. Any project completed other than routine teaching:

N/A

8. Any innovation (if induced) related teaching:

N/A

9. Papers published (give the title, Co-author if any, give details of the journals, Attach separate sheet, if necessary):

N/A

10. Any contribution in Laboratory/Course Development.



11. Contribute to the growth and development in the form of consultancy/programmed R.D. (if any) Nil

12. Conferences in "GATE" involvement Nil

13. Contribution in scientific/technical education through publication of book chapters/textbooks and Nil

14. Seminar/workshop/retreat or orientation course attended, during the year, give details Nil

15. Membership or fellowship of professional/academic bodies, societies etc. give details Nil

16. Training/Assessment for the improvement of students or for Laboratory development Nil

17. Any other plant or resource/ facility generation. Give a brief description (Attach separate sheet, if Nil

18. Present salary 21,000/- Last Income 1,000/-

19. Share in contribution towards green environment in Nil



11. Contribution to national development in the form of consultancy/positional R.D./ industrial visit
No

12. Contribution to R&D
No

13. Contribution to scientific/technical education through publication of book chapters/textbooks and laboratory manuals
No

14. Summer schools, workshops or refresher courses attended, during the year, give details
No

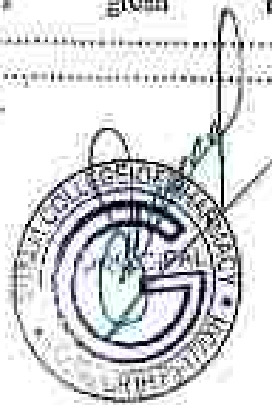
15. Membership or fellowship of professional/academic bodies, societies etc. give details
No

16. Things that existed for the management of students or for Laboratory development
No

17. Any step taken for resources/funds generation. Give a brief description (Attach separate sheet, if needed)
No

18. Present salary 25,000 Last increment 1000

19. My contribution towards green environment in campus
No



Assessment by HOD

Name: Mr. Anurag Kumar Singh Designation: Asst. Professor

Kindly give your assessment on the following scale in respect of the following parameters.

Outstanding 4 Very Good 3 Good 2 Satisfactory 1 Dissatisfactory 0

Please indicate your marks with or with comment by putting in the appropriate number in the column against the parameter. If the rating is Dissatisfactory, please give reasons thereof separately.

A. Comment on view the information furnished by the faculty member, please provide your assessment on the following parameters:

I.	Attending the class regularly in taking class	Yes/NO
II.	Following the class by student if any	Yes/NO
III.	Attending the class other than the student projects	Yes/NO
IV.	Attendance - government introduced in the course	Yes/NO
V.	Attendance in international development	Yes/NO
VI.	Attendance in special / Special / Seminar / Seminar / Seminar / Seminar	Yes/NO
VII.	Attendance in special / Seminar / Seminar / Seminar / Seminar	Yes/NO
VIII.	Attendance in special / Seminar / Seminar / Seminar / Seminar	Yes/NO
IX.	Attendance in special / Seminar / Seminar / Seminar / Seminar	Yes/NO
X.	Attendance in special / Seminar / Seminar / Seminar / Seminar	Yes/NO

Professional and General Attributes (Weightage-100) 50

I.	Quality of the work of work	50
II.	Quantity of work	50
III.	Quality of work (both oral and written)	50
IV.	Quality of work (both oral and written)	50
V.	Quality of work (both oral and written)	50
VI.	Quality of work (both oral and written)	50
VII.	Quality of work (both oral and written)	50
VIII.	Quality of work (both oral and written)	50
IX.	Quality of work (both oral and written)	50
X.	Quality of work (both oral and written)	50

Signature: 25/11/2020



Signature of the HOD:

600 CHECK ONE PRINCIPAL MANAGING DIRECTOR

- 1. I have read the IPEDS data brief reports with due care and after taking into account the following:
- 2. I agree with the Assessment of the Faculty member given by the IPEDS
- 3. I do not agree with the Assessment of the Faculty member by the IPEDS
- 4. I do not agree with any special characteristics, and/or any abilities which would be of a significant nature in extraordinary cases. Yes/No/If

Signature of Faculty Director



CCOP Faculty Performance Appraisal

Year 2020-21

SELF ASSESSMENT REPORT

1. Name Kuruvu Vaidya Designation Asst. Prof. DOJ 01 Dec. 2020
 2. Academic Qualifications (Mention if any additional qualification has been acquired during the year under review) Nil

3. Name of the Course taught during the year

Sl. No.	Course Name	Days	Time	Sec.
1.	General Chemistry - I	1/11	10/11	2A
2.	Physical Chemistry - II	1/11	10/11	2A
3.		T/P		2A
4.		T/P		2A
5.		T/P		2A

4. Teaching load mentioned in your table (Lectures & Practical)

Sl. No.	Name of Subject	Total Work Load per week		Result
		L	P	
1.	Physical Chem	4	08	All over Pass
2.	ENV	03		Below Pass

5. Specific problems of students if any, or taken initiative to solve. (Specify the facts. And Name of Students)

NO

6. Any Research Proposal Proposed or submitted till date. If not give reason

NO

7. Any project completed other than routine teaching.

8. Any innovation in instructional related teaching.

- i.
- ii.
- iii.
- iv.

9. Papers published (give the title, Co-author if any, give details of the journals). Attach separate sheet, if necessary.

- i.
- ii.
- iii.
- iv.

10. Any contribution in Laboratory/Course Development

Lab Manual Completed
& course file was also completed



11. Contribution to Industrial Development in the form of consultancy sponsored R & D Industrial etc.

NO

12. Contribution to NAAC assignment

i.
ii. NO
iii.
iv.

13. Contribution to Scientific/Industrial education through publication of books, chapters, textbooks and laboratory manuals

NO

14. Seminars, lectures, refresher or orientation courses attended, during the year, give details

i.
ii.
iii.

15. Membership or fellowship of professional/academic bodies, societies etc. give details

NO

16. Training (this covered by the assessment of students or for Laboratory development)

NO

17. Any cost taken for research/ funds generation. Give a brief description (Attach separate sheet, if needed)

NO

18. Present salary 16500. Last increment 1500.

19. Use in contribution towards green environment in

Plantation done at the premises of Herbal garden & maintain the Green environment.



Assessment by HOD

Name Dr. Ravinder Khatri Designation Asst. Professor

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding Very Good Good Satisfactory Unsatisfactory
 5 4 3 2 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite this parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameter:

		Yes/NO	
I.	Teaching load and regularity in taking class	Yes/NO	<input checked="" type="checkbox"/>
II.	Research guidance to students if any	Yes/NO	<input checked="" type="checkbox"/>
III.	Any project completed other than the student projects	Yes/NO	<input checked="" type="checkbox"/>
IV.	Innovative experiments introduced in the course	Yes/NO	<input checked="" type="checkbox"/>
V.	Contribution in curriculum development	Yes/NO	<input checked="" type="checkbox"/>
VI.	Intellectual output (Books/ Articles/ Patents/ Talks)	Yes/NO	<input checked="" type="checkbox"/>
VII.	Publication in refereed journals	Yes/NO	<input checked="" type="checkbox"/>
VIII.	Organizing and participation in seminars/ workshops, special lectures, FDP's, Summer Institutes	Yes/NO	<input checked="" type="checkbox"/>
IX.	Contribution to the extra curricular life of the college/ university	Yes/NO	<input checked="" type="checkbox"/>
X.	Membership or fellowship of professional/ Academic bodies	Yes/NO	<input checked="" type="checkbox"/>

B. Performance and General Attributes (Weightage-100% 50)

I.	Knowledge in the sphere of work	04
II.	Quality of output	05
III.	Communication skill (oral and written)	06
IV.	Initiative and adaptability (Resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)	02
V.	Aptitude to work	05
VI.	Ability to initiate and evaluate	05
VII.	Supervisory ability	05
VIII.	Interpersonal relation and team work	05
IX.	Integrity and Trustworthiness	04
X.	General conduct	04

Total score: A+B = 35+45 = 80

Signature of the HOD:



(To be filled in by the PRINCIPAL/ MANAGING DIRECTOR)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about granting of the faculty number by the HOD.
4. Has the faculty member any special characteristics, skill or any abilities which would justify his/her grading or increment in extraordinary. If so, Specify

Signature of Managing Director

Signature of Principal



GCOP Faculty Performance Appraisal

Year 2021-2022

SELF ASSESSMENT REPORT

1. Name Shruti Selvaraj Designation Asst. Prof. Date 01/26/2021
 2. Academic Qualifications (Mention if any additional qualification has been acquired during the year under review)

3. Names of the Course taught during the year.

Sl. No.	Course Name	Y/P	Sem
1	IT II	Y/P	III
2	Microbiology	Y/P	III
3	Physical Engg.	Y/P	III
4		Y/P	III
5		Y/P	III

4. Teaching load mentioned in time table (Lectures & Practicals)

Sr. No.	Name of Subject	Total Work Load per week		Result
		L	P	
	IT II	4	-	
	Microbiology	4	-	
	Physical Engg.	4	6	

5. Specific problems of students if any, or those initiated to solve. (Specify the Sem. And Name of Student)

NA

6. Any Research Proposal Prepared or submitted till date. If not give reason

NA

7. Any projects completed other than routine teaching.

8. Any innovation if introduced related teaching

NA

9. Papers published (give the title, Co-author if any, give details of the Journals. Attach separate Sheet, if necessary)

NA

10. Any contribution to Laboratory, Course Development

Material prepared for course file.



11. Contribution to Industrial Development in the form of consultancy/sponsored R.D/ Industrial ties
up. N/A

12. Contribution to NAAC assignment.

i. N/A
ii.
iii.

13. Contribution to Scientific/ technical education through publication of book chapters/textbooks and Laboratory Manual.
N/A

14. Summer schools, refresher or orientation course attended, during the year, give details.

i. N/A
ii.
iii.

15. Membership or fellowship of professional/ academic bodies, societies etc, give details.

N/A

16. Thinking time exercised for the improvement of courses or for Laboratory development.

Yes

17. Any step taken for improved funds generation. Give a brief description (Attach separate sheet, if needed)

N/A

18. Present salary 15600 Cost Incentive 1500

19. What is contribution towards books paper equipment in



Assessment by HOD

Name: Wendy L. Lax - Assistant Professor

Kindly provide your assessment on the five (5) point scale in respect of the following parameters.

Excellent 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the Faculty members, please provide your assessment on the following parameters:

I	Teaching load and regularity in following class	Very Good
II	Monetary packages to students if any	Very Good
III	Any project completed other than the student projects	Very Good
IV	Industrial experiments conducted in the course	Very Good
V	Contribution in curriculum development	Very Good
VI	On-the-job visited clients/ Attached Enterprise/ Visits	Very Good
VII	Participation in national forums	Very Good
VIII	Organization and participation in national conferences, special lectures, FDP's, Distance Institute	Very Good
IX	Contribution to the corporate life of the college and society	Very Good
X	Membership in professional/ academic bodies	Very Good

B. Parameters and General Attributes (Weightage-100%)

I	Knowledge in the sphere of work	85
II	Quality of output	85
III	Communication skills oral and written	89
IV	Initiative and adaptability to circumstances in handling normal and non-routine problems and willingness to take responsibilities in the new area of work	87
V	Approach to work	85
VI	Ability to inspire and motivate	87
VII	Dependability	85
VIII	Inter-personal relations and team work	87
IX	Integrity and Fairness/ Honesty	89
X	Originality/ Creativity	85

Date: 28/11/2024

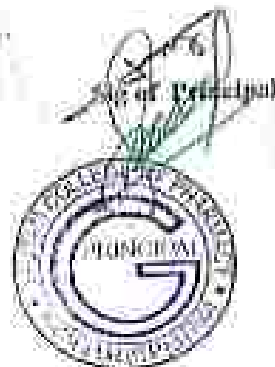
Signature of the HOD



(To be filled in by the **PRINCIPAL/ MANAGING DIRECTOR**)

1. Are you satisfied that the HOD has made honest reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special circumstances, and/ or any abilities which would justify higher grading/ increase in extraordinary. If no. Specify.

Principal/ Managing Director



GCOP Faculty Performance Appraisal

Year 2016

PERFORMANCE REPORT

1. Name Dr. J. J. J. J. J. Designation Asst. Prof. (00122-01-101)

2. Name of the course(s) taught during the year:

Sl. No.	Name of the course	Days	Sem.
1	Physical Chemistry - II	T, F	III Sem.
2	Physical Chemistry - II	T, F	III Sem.
3	Physical Chemistry - II	T, F	III Sem.
4	Physical Chemistry - II	T, F	III Sem.

3. Teaching load assigned in four cells (Lectures & Practicals)

Sl. No.	Name of Subject	Total Work Load per week		Result
		L	P	
	Physical Chemistry - II			
	Physical Chemistry - II			
	Physical Chemistry - II			
	Physical Chemistry - II			

4. 2 weeks' record of projects if any, or taken initiative to initiate. (Specify the Sem. And Name of Student)

N/A

5. Any Research Proposal Prepared or submitted till date. If not give reason

N/A

6. Any project assigned after this routine teaching.

N/A

7. Any innovation if introduced related teaching.

N/A

8. Papers published (Give the title, Co-author if any, give details of the journals. Attach separate sheet if necessary)

N/A

9. Any innovation in Laboratory/Course Development.



_____ Nil _____

11. Contribution towards Skill Development in the form of consultancy/sponsored R.D/Industrial ties
Nil Nil

12. Contribution to N/A Assignment

Nil

13. Contribution to Scientific/technical education through publication of book chapter/textbooks and Laboratory Manual. Nil

14. Seminar/workshop/other certification course attended, during the year, give details.

Nil

15. Membership or fellowship of professional/academic bodies, societies etc. Give details:

Nil

16. Thinking/idea employed for the assessment of students or for Laboratory development.

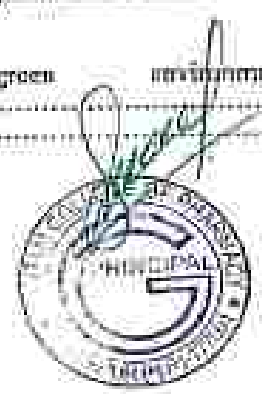
Nil

17. Any other sources of resource/funds generation. Give a brief description (Attach separate sheet, if any)

Nil

18. Budgetary Nil Last Investment 15,000/-

19. What is contribution towards green environment in campus Nil



Assessment by BOD

Name Dr. S.C. Datta Designation Asst. Professor

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters:

I	Teaching load and regularity in taking class	Yes/NO
II	Research papers in the form of any	Yes/NO
III	Any other publications other than the student projects	Yes/NO
IV	Newer teaching materials introduced in the course	Yes/NO
V	Contribution in curriculum development	Yes/NO
VI	Invited lectures (Book/ Articles/ Papers/ Talks)	Yes/NO
VII	Publications in refereed journals	Yes/NO
VIII	Organization and participation in seminars/ workshops, special lectures, FDN's, etc. or lectures	Yes/NO
IX	Contribution in the corporate life of the college/ university	Yes/NO
X	Membership or affiliation of professional/ Academic bodies	Yes/NO

B. Performance and General Attributes (Weightage-100)

I	Knowledge in the nature of work	05
II	Quality of work	05
III	Communication skills (oral and written)	05
IV	Leadership skills (Responsibility in handling normal and unforeseen problems)	05
V	Ability to take responsibilities in the new area of work.	05
VI	Ability to motivate	07
VII	Team work	07
VIII	Interpersonal skills and team work	07
IX	Interpersonal skills and team work	07
X	General attributes	07

Total score: A+B = 295 = 70



(To be filled in by the PRINCIPAL/MANAGING DIRECTION)

1. Are you satisfied that the HOD has made further reports with due care and after taking due account of the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Are you in doubt regarding the grading of the faculty member by the HOD?
4. Has the faculty member any special characteristics, and/or any abilities which would justify a higher grading of increment in extraordinary. If so, Specify


Signature of Managing Director


Sig of Principal


GCOP Faculty Performance Appraisal

Year 2021-2020

SELF ASSIGNMENT REPORT

1. Name Polymara Sharmu Designation Asst Prof. in Pharmaceutical DOS, Nov-2021
2. Academic Qualification (Indicate if any additional qualification has been acquired during the year under review):

3. Name of the Course taught during the year:
- | Course Name | T/P | Sem |
|-------------------------------------|----------|------------|
| <u>Pharmaceutical Biotechnology</u> | <u>1</u> | <u>SEM</u> |
| <u>Pharmaceutical Chemistry</u> | <u>1</u> | <u>SEM</u> |
| <u>Pharmaceutical Botany</u> | <u>1</u> | <u>SEM</u> |
| <u>Industrial Pharmacy</u> | <u>1</u> | <u>SEM</u> |
| <u>Pharmaceutical Microbiology</u> | <u>1</u> | <u>SEM</u> |

4. Teaching responsibilities (in this table (Lecture & Practical))

Sr No.	Name of Subject	Total Work Load per week		Result
		L	P	
	<u>Pharmaceutical Biotechnology</u>	<u>4</u>	<u>6</u>	
	<u>Pharmaceutical Chemistry</u>	<u>4</u>	<u>6</u>	
	<u>Pharmaceutical Botany</u>	<u>4</u>	<u>6</u>	
	<u>Industrial Pharmacy</u>	<u>3</u>	<u>4</u>	

5. Specific subject of students if any, or taken admission to solve. (Specify the Sem. And Name of student)
- NA

6. Any Research Project Proposed or conducted till date... if not give reason
- NA

7. Any project completed other than routine teaching
- NA

8. Any innovation if introduced related teaching
- NA

9. Papers published (give the title, Co-author if any, give details of the journals. Attach separate sheet, if necessary)
- NA

10. Any contribution by Laboratory/Course Development. Maintainance of Journal & course file



11. Contribution to Industrial Development (in the form of consultancy/consultant R.D. Industrial etc)

NA

12. Contribution to NAAC assessment.

NA

13. Contribution to Scientific/technical education through publication of books, chapters/textbooks and laboratory manuals.

14. Service as referee, reviewer or arbitrator/consultant attended, during the year, give details.

15. Memberships or Fellowships of professional/institution bodies, societies etc. give details.

16. Training also attended for the enrichment of students or for Laboratory development.

17. Any other income for personal funds generation. Give a brief description (Attach separate sheet, if needed)

18. Present salary 12,000 Last increment 15,000

19. What is contribution towards good environment in



Assessment by HOD

Name Ravindra K. Patil

Designation Research Professor

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the family member, please provide your assessment on the following parameters:

I.	Teaching load not regularly in taking class	Yes/NO
II.	Researcher guidance to students if any	Yes/NO
III.	Any project supervised other than the student projects	Yes/NO
IV.	Level of level/ expectations/ attendance in the course	Yes/NO
V.	Contribution to curriculum development	Yes/NO
VI.	Publication/English (Journal/ Article/ Patent/ Talks)	Yes/NO
VII.	Publication in national journals	Yes/NO
VIII.	Organizing and participation in seminars/ workshops/ special lectures, FDP's, Summer Institutes	Yes/NO
IX.	Contribution to the corporate life of the college/ university	Yes/NO
X.	Membership or Fellowship of professional/ academic bodies	Yes/NO

B. Performance and General Attributes (Weights-100)

I.	Knowledge of the subject of work	80
II.	Quality of work	85
III.	Communication (oral form and written)	85
IV.	Initiative and adaptability (Manoeuvrability in handling normal and unusual problems and willingness to take responsibilities in the new areas of work)	84
V.	Attitude to work	85
VI.	Able to inspire and motivate	84
VII.	Supervisor's ability	83
VIII.	Interpersonal relation and team work	85
IX.	Industry and Frugalities	85
X.	General quality	85

Total mark A+B = 25 + 45 = 70

Signature of the HOD:



(To be filled in by the PRINCIPAL/ MANAGING DIRECTION)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/ or any abilities which would justify his/her grading of increment in extraordinary. If so, Specify

Signature of Managing Director

Sig of Principal



1X

GCOP Faculty Performance Appraisal

Year 2021-22

SELF ASSESSMENT REPORT

1. Name Sangina Dharma Designation Asst. Prof. DCI DOB 21/10/74
 2. Academic Qualifications (Mention if any additional qualification has been acquired during the year under review)

3. Name of the Course taught during the year

	1 st Sem.	2 nd Sem.
Sem:	T/P	T/P
Sub:	T/P	T/P
Sub:	T/P	T/P
Sub:	T/P	T/P

4. Teaching load mentioned in time table (Lectures & Practical)

Sr. No.	Name of Subject	Total Work Load per week		Result
		L	P	
	Microbiology	4	6	
	HEP	4	3	

5. Specific problem of students if any, or action initiative to solve. (Specify the Sem. And Name of Students)

NO

6. Any Research Proposal Proposed or submitted till date. If not give reason

NA

7. Any project completed other than routine teaching

NA

8. Any innovation if introduced related teaching

NA

9. Papers published (give the title, Co-author if any, give details of the journals. Attach separate sheet, if necessary)

NA

10. Any contribution in Laboratory/Course Development



11. Contribution to Industrial Development in the form of consultancy/ prepared R.D. Industrial etc.

10

12. Contribution to NAAC assignments.

NA

13. Contribution to Technical/Industrial education through publication of book, chapters/books and Laboratory Manual.

NA

14. Seminar, workshop, tutorial or scientific access granted, during the year, give details.

NA

15. Membership or fellowship of professional/ academic bodies, societies etc. give details.

NA

16. Training/Work accepted for the enrichment of students or for Laboratory development.

NA

17. Any other work for enriched fresh generation. Give a brief description (Attach separate sheet, if needed)

NA

18. University filed Last Investment

19. What is contribution towards grant procurement in

concept



Assessment by HOD

Name: Radhika Chawla Designation: Associate Professor

Kindly provide your assessment on the following points in respect of the following parameters.

Outstanding 4 Very Good 3 Good 2 Satisfactory 1 Unsatisfactory

Please indicate your contribution on each parameter by putting in the appropriate number in the column opposite the parameter. In case Outstanding is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters:

I	Teaching load and regularity in taking class	Yes/NO	03
II	Provision of facilities to students/Engg	Yes/NO	04
III	Any project considered other than the student projects	Yes/NO	02
IV	Discipline of experiments conducted in the course	Yes/NO	03
V	Control of work in and teacher's development	Yes/NO	03
VI	Intellectual output (Books/Articles/Papers/Talks)	Yes/NO	02
VII	Publication in reputed journals	Yes/NO	01
VIII	Consultation and participation in seminars/workshops, special lectures, FDP's, Distance activities	Yes/NO	04
IX	Contribution in the working life of the college/university	Yes/NO	03
X	Membership or fellowship of professional/Academic bodies	Yes/NO	02

B. Performance and General Attributes (Weightage-100%)

I	Knowledge and proficiency of work	04
II	Quality of output	02
III	Communication (oral, written)	02
IV	Initiative and responsibility (willingness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)	02
V	Ability to work	05
VI	Ability to work and manage	05
VII	Attitude of work	05
VIII	Interpersonal relation and team work	05
IX	Integrity and team attitudes	05
X	General conduct	05

Total score: 67

Signature of the HOD:



(To be filled in by the PRINCIPAL/MANAGING DIRECTION)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/ or any abilities which would justify higher grading of assessment is extraordinary. If so, Specify

Signature of Managing Director



GCOP Faculty Performance Appraisal

Year 2018-19

FACULTY ASSESSMENT REPORT

1. Name Sudhakar Designation Asst Prof DOB 01.01.1989
 2. Academic Qualifications (Mention if any additional qualification has been acquired during the year under review)

3. Dates of the Courses taught during the year.

Sl. No.	Course Name	1st Sem.	2nd Sem.
1	H.P.P-1	Y/P	Y/P
2	H.P.P-2	Y/P	Y/P
3	STATISTICS	Y/P	Y/P
4	ORGANIC CHEMISTRY	Y/P	Y/P

4. Teaching load mentioned in the table (Lectures & Practical)

Sl. No.	Name of Subject	Total Work Load per week		Result
		L	P	
1	H.P.P-1	4	6	
2	Practical	4		
3	Supervision	4		
4	ORGANIC CHEMISTRY	4	6	

5. Specific problems of students if any, or taken initiative to solve. (Specify the Sem. And Name of Student)

N/A

6. Any Research Proposal Prepared or submitted till date, if not give reason

N/A

7. Any project completed other than routine teaching.

N/A

8. Any innovation if introduced related teaching.

i. N/A
 ii.
 iii.
 iv.

9. Papers published (give the title, Co-author if any, give details of the journals. Attach separate sheet if necessary)

i. N/A
 ii.
 iii.
 iv.

10. Any contribution to Laboratory/Course Development.



of 6/6 assessed
 Annual, 20

_____ *NA* _____

11. Contribution to Industrial Development in the form of consultancy/sponsored R.D/ Industrial ties etc.

_____ *NA* _____

12. Contribution to NAAC assignment.

- I.
- II. *NA*
- III.
- IV.

13. Contribution to Scientific/ technical education through publication of book chapters/textbooks and laboratory Manual.

_____ *NA* _____

14. Seminars/ Institute, number of orientation course attended, during the year, give details.

- I.
- II. *NA*
- III.

15. Membership or fellowship of professional/ academic bodies, societies etc. give details.

_____ *NA* _____

16. Training fees/ essential for the summer camp of students or for Laboratory development.

_____ *NA* _____

17. Any new ideas for resource/ funds generation. Give a brief description (Attach separate sheet, if needed)

_____ *NA* _____

18. Present salary 13000 Last increment _____

19. What is contribution towards green environment in campus _____

_____ *NA* _____



Assessment by HOD

Name Ravinder Jhota Designation Assoc. Professor

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameter:

I.	Teaching load and regularly in taking class	Yes/NO	03
II.	Research guidance to students if any	Yes/NO	04
III.	Any project completed under their student projects	Yes/NO	03
IV.	Involve students in experiments/involvement in the course	Yes/NO	03
V.	Contribution in curriculum development	Yes/NO	04
VI.	Involve staff in R&D (Book/Article/ Patent/ Thesis)	Yes/NO	04
VII.	Publications in refereed journals	Yes/NO	03
VIII.	Organizing and participation in seminars/workshops, special lectures, FDP's, Summer institutes	Yes/NO	04
IX.	Contribution to the corporate life of the college/university	Yes/NO	04
X.	Motivability or follow-up of professional/Academic bodies	Yes/NO	04

B. Performance and General Attributes (Weights go 100) 5/5

I.	Knowledge in the nature of work	05
II.	Quality of work	04
III.	Communication skill (oral and written)	04
IV.	Initiative and adaptability (Resourceful/ ease in handling normal and unforeseen problems and willing to take responsibilities in the new area of work)	04
V.	Attitude to work	05
VI.	Ability to accept and motivate	04
VII.	Supervisory skills	04
VIII.	Interpersonal relationship with	04
IX.	Integrity and team work	04
X.	General conduct	04

Total score A+B = 200

Signature of the HOD



(To be filled in by the PRINCIPAL/MANAGING DIRECTION)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/or any abilities which would justify higher grading or increment in extraordinary, if so, specify

Signature of Vice-Chancellor



Staff Principal



GCOP Faculty Performance Appraisal

Year 2011-2012

SELF ASSESSMENT REPORT

1. Name RAVINDR P. KHATKE Designation Assistant DOI. 01/10/2021
2. Academic Qualification: Mention if any additional qualification has been acquired during the year in the following: All

3. Name of the Course taught during the year:
- | Sl. No. | Course Name | T/P | Sem. |
|---------|-------------------------|-----|------|
| 1 | Environmental Chemistry | 10 | 5th |
| 2 | Organic Chemistry | 10 | 5th |
| 3 | Environmental Chemistry | 10 | 5th |
| 4 | Environmental Chemistry | 10 | 5th |

4. Teaching has been mentioned in the table (Lecture & Practical)

Sl. No.	Name of Subject	Total Work Load per week		Result
		T	P	
1	Chemistry	4	8	80%
2	Organic Chemistry	2	4	50%
3	Pharmacology	4	8	70%

5. Specific problem or students if any, or taken initiative to solve. (Specify the Sem. And Name of Students)
- All

6. Any Research Proposal Prepared or submitted till date. If not give reason
- All

7. Any project completed other than routine teaching
- All

8. Any other work apart from routine teaching
- All

9. Papers published (give the title, Co-authors if any, give details of the journals. Attach separate sheet if necessary)
- All

10. Any work done in Lab safety/Quality Development



11. Contribution to Industrial Development in the form of consultancy/paramed JLD/ Industrial visit

12. Contribution to NAGAC (if any):

13. Contribution to Scientific/technical education through publication of book chapters/books and
Ministry Journal: _____

14. Seminars/Workshops/Refresher or orientation course attended, during the year, give details:

15. Membership or Fellowship of professional/academic bodies, societies etc. give details:

16. Training (if any) received for the improvement of students or for Laboratory development:

17. Any other value for student/ faculty generation. Give a brief description (Attach separate sheet, if
needed) _____

18. Date of birth: _____

19. Place of birth: _____



Assessment by HOD

Name: Rajesh Kumar

Designation: Asst. Prof.

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your assessment on each parameter by putting in the appropriate number in the column opposite the parameter. If the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters:

		Yes/NO	Yes
I.	Attendance level and regularity in taking class	Yes/NO	Yes
II.	Attendance regularity in seminars/forums	Yes/NO	Yes
III.	Quality of work done and deliverables than the student projects	Yes/NO	NA
IV.	How the assignments are assigned in the course	Yes/NO	NA
V.	Conduct of the class room developments	Yes/NO	Yes
VI.	Use of ICT (Power Point/ Audio/ Video/ Tables)	Yes/NO	Yes
VII.	Use of ICT in the class journals	Yes/NO	Yes
VIII.	Use of ICT in the class in seminars/ workshops, special forums, etc.	Yes/NO	Yes
IX.	Conduct of the class in the college/ university	Yes/NO	Yes
X.	Use of ICT in the class of professionals/ Academic bodies	Yes/NO	Yes

B. Personal and General Attributes (Weightage - 50)

I.	Character	04
II.	Ability to work	03
III.	Ability to work	03
IV.	Ability to work	04
V.	Ability to work	04
VI.	Ability to work	03
VII.	Ability to work	03
VIII.	Ability to work	02
IX.	Ability to work	03
X.	Ability to work	03

Total (A+B) = 40 + 37 = 77

Signature of the HOD:



Assessment by HOD

Name: Ravi Kumar Designation: Asst. Prof.

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters:

	Yes	No	Yes	No
I. Teaching load and regularity in taking class	Yes	No	Yes	No
II. Research guidance to students if any	Yes	No	Yes	No
III. Any project completed other than the student projects	Yes	No	Yes	No
IV. Innovation in assignments introduced in the course	Yes	No	Yes	No
V. Contribution to staff/Dean Development	Yes	No	Yes	No
VI. International paper (Journals/Articles/Patents/Talks)	Yes	No	Yes	No
VII. Publications in reputed journals	Yes	No	Yes	No
VIII. Organizing and participation in seminars/workshops, special lectures, FDP's, Summer Institutes	Yes	No	Yes	No
IX. Contribution to the corporate life of the college/university	Yes	No	Yes	No
X. Status/level of Fellowship of professional/Academic bodies	Yes	No	Yes	No

B. Performance and General Attributes (Weightage-40%)

I. Knowledge in the area of work	84
II. Creativity	85
III. Communication skills (oral and written)	89
IV. Initiative and adaptability (to course/changes in teaching needs) and unforeseen problems and willingness to take responsibilities in the new area of work.	84
V. Attitude towards work	85
VI. Ability to handle students	85
VII. Workload	82
VIII. Management of a typical span work	82
IX. Interest and Enthusiasm	85
X. General qualities	85

Total score: 40737 = 77


Signature of the HOD:




(To be filled by the PRINCIPAL/MANAGING DIRECTOR)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/or any abilities which would justify his/her grading & increment in extraordinary. If so, Specify.


Signature of Managing Director


Signature of Principal



GCOP Faculty Performance Appraisal

Year 2022-23

SELF-ASSESSMENT REPORT

1. Name: W. Sona / N. Sona Designation: Asst. Prof. in O. R. Dec. 2020
 2. Academic Qualification (Specify if any additional qualification has been acquired during the year under review): Nil

3. Name of the Course taught during the year:
 Smt: General Botany 6th Sem
 Smt: Phycology & Phytochemistry 7th Sem
 Smt: Phycology & Phytochemistry 8th Sem
 Smt: Phycology & Phytochemistry 9th Sem
 Smt: Phycology & Phytochemistry 10th Sem

4. Teaching load mentioned in the syllabus (Lectures & Practical)

Sl. No.	Name of Subject	Total Work Load per week		Result
		L	P	
1.	<u>General Botany</u>	<u>4</u>	<u>—</u>	<u>29 Students were Passed</u>
2.	<u>Phycology & Phytochemistry</u>	<u>4</u>	<u>10</u>	<u>40 11 11</u>

5. Specific practical or students if any, or taken initiative to solve. (Specify the Sem. And Name of Student)
Nil

6. Any Research & Proposed Project or submitted III dem. if not give reason
Nil

7. Any projects or other activities in co-curricular teaching.
Nil

8. Any information if involved in related teaching:
 i. _____
 ii. _____
 iii. _____
 iv. _____

9. Papers published (Give any title, Co-author if any, give details of the journals. Attach separate sheet, if necessary)
 i. _____
 ii. _____
 iii. _____
 iv. _____

10. Any contribution in laboratory, course Development

Maintain 2 funds



11. Contributions to Industrial Development in the form of consultancy/sponsored R & D/ Industrial ties up

12. Contributions to P.U.C or equivalent

i. ii. iii. iv.

13. Contributions to the public sector (donation) through publication of book chapters/handbooks and laboratory visit

14. Seminar / lectures / workshops or refresher course attended, during the year, give details.

i. ii. iii.

15. Membership or fellowship of professional academic bodies, societies etc, give details.

16. Thinking ideas submitted for the enrichment of students or for Laboratory development.

17. Any suggestions for revenue/ funds generation. Give a brief description (Attach separate sheet, if needed)

18. Present salary: 18000 Last Increment: 1500.

19. What is your contribution towards green environment in college

Herbal Garden



Assessment by HOD

Name: R. K. Kulkarni / Manish Designation: Associate Professor

Kindly provide your assessment on the list (give scale in respect of the following parameters).

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your response on each parameter by putting in the appropriate number in the column opposite the parameter. Tick or the column is 'Unsatisfactory', please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters:

I.	Conduct of the class/lecture or teaching class	Yes/NO
II.	Response of students to class/lectures	Yes/NO
III.	Any project completed other than the student projects	Yes/NO
IV.	Some new experiments introduced in the course	Yes/NO
V.	Contribution in scientific development	Yes/NO
VI.	Inventive and creative work (Articles/Patents/Papers)	Yes/NO
VII.	Books/Articles reference to students	Yes/NO
VIII.	Visiting/Invited Lectures/ Seminars/workshops, special lectures, etc.	Yes/NO
IX.	Contribution to the development of the college/university	Yes/NO
X.	Membership in Professional/Academic bodies	Yes/NO

B. Performance and Current Attitudes (Weightage-400) 50

I.	Speed of work	04
II.	Quality of work	05
III.	Continuity of work	05
IV.	Initiative and responsibility (the success/failure in handling normal and unforeseen problems and willingness to take responsibility in the new area of work)	05
V.	Attitude to work	04
VI.	Ability to work and produce	05
VII.	Self-reliance/Ability	05
VIII.	Initiative to take on new work	05
IX.	Efficiency of work	04
X.	Interest in work	04

Total score = $250/17 = 82$

Signature of the HOD


(To be filled in by the PRINCIPAL/MANAGING DIRECTOR)

1. Do you consider that the HOD has made further reports with due care and after taking all relevant/fact-based information?
2. Do you agree with the assessment of the faculty member given by the HOD?
3. Do you object/bring pending of the faculty member by the HOD?
4. Do you faculty mention any special circumstances, and/or any abilities which would call for higher grading or promotion is extraordinary. If so, specify.


Signature of the _____ Director



15/11/2022

GCOP Faculty Performance Appraisal

Year 2022-23

SELF ASSESSMENT REPORT

1. Name Kumou Vahe Designation Asst. Prof. DOB 01 Dec. 2020
2. Academic Qualifications (Mention if any additional qualification has been acquired during the year under review) N/A
3. Name of the Course taught during the year Quality Assurance ✓ 6 Mon Sem. 1
 Sub: Quality Assurance T/P 10 Sem. 1
 Sub: Principles of Physical Chemistry I T/P 5 Sem. 1
 Sub: Principles of Physical Chemistry I T/P 5 Sem. 1
 Sub: Principles of Physical Chemistry I T/P 5 Sem. 1

4. Teaching load mentioned in time table (Lectures & Practical)

Sr. No.	Name of Subject	Total Work Load per week		Result
		L	P	
1	Quality Assurance	4	1	39 Passed
2	Principles of Physical Chemistry I	4	8	35 Passed

5. Specific problem of students if any, or taken initiative to solve (Specify the Sem. And Name of Students)

NA

6. Any Research Proposal Proposed or submitted till date. If not give reason

NA

7. Any project completed other than routine teaching

NA

8. Any innovations if introduced related teaching

I. N/A

II.

III.

IV.

9. Papers published (give the title, Co-author if any, give details of the journals. Attach separate sheet, if necessary)

I. N/A

II.

III.

IV.

10. Any contribution in Laboratory/Course Development.



and record has record maintained

Nil
11. Contribution to Industrial Development in the form of consultancy/projected P.D. Industrial etc.

12. Contribution to NAAC alignment.
i. Nil
ii. Nil
iii. Nil

13. Contribution to scientific/technical education through publication of book, chapters, textbooks and Laboratory Manual.
Nil

14. Summer Institute, refresher or orientation course attended, during the year, give details.
i. Nil

15. Membership or fellowship of professional/academic bodies, societies etc. give details.
Nil

16. Thinking ideas executed for the advancement of students or for Laboratory development.
Nil

17. Any step taken for resource/ funds generation. Give a brief description (Attach separate sheet, if needed)

18. Present salary 19500 Last Increment 14000

19. What is contributed towards grant procurement in campus
planning



Assessment by HOD

Name Ravinder Khatri

Designation Associate Professor

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters:

		Yes/NO	
I.	Teaching load and regularity in taking class	Yes/NO	✓
II.	Research guidance to students if any	Yes/NO	✓
III.	Any project completed other than the student projects	Yes/NO	✓
IV.	Innovation/ experiments introduced in the course	Yes/NO	✓
V.	Contribution in curriculum development	Yes/NO	✓
VI.	Intellectual capital (Book/ Articles/ Patents/ Talks)	Yes/NO	✓
VII.	Publication in refereed journals	Yes/NO	✓
VIII.	Organizing and participation in seminars/ workshops, special lectures, FDP's, Summer Institutes	Yes/NO	✓
IX.	Contribution to the corporate life of the college/ university	Yes/NO	✓
X.	Membership or fellowship of professional/ Academic bodies	Yes/NO	✓

B. Performance and General Attributes (Weightage 400/50)

I.	Knowledge in the sphere of work	0.5
II.	Quality of output	0.5
III.	Communication skill (oral and written)	0.5
IV.	Initiative and adaptability (Resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)	0.5
V.	Attitude in work	0.2
VI.	Ability to inspire and motivate	0.5
VII.	Supervisory ability	0.4
VIII.	Interpersonal relation and team work	0.4
IX.	Integrity and Trustworthiness	0.5
X.	General conduct	0.5

Total score: A+B = 30

+48 = 78

Signature of HOD

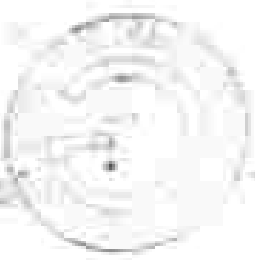


(To be filled in by the PRINCIPAL/ MANAGING DIRECTOR)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/ or any abilities which would justify higher grading of assessment is extraordinary. If so, specify


Signature of Managing Director


Sig of Principal



K

GCOP Faculty Performance Appraisal
Year 2022-2023

SELF ASSESSMENT REPORT

1. Name Dr. K. S. Srinivas Associate Professor Department: A.C.T. Dept. Post: 021110201
2. Academic Responsibilities (Mention if any additional responsibilities that were assigned during the year under review)

3. Name of the Course taught during the year
 Sub: Human Anatomy & Physiology 1st 2nd 3rd
 Sub: Human Anatomy & Physiology 1st 2nd 3rd
 Sub: Embryology 1st 2nd 3rd
 Sub: Cellular Biology 1st 2nd 3rd

4. Teaching load mentioned in your title (Lecture & Tutorial)

Sr No.	Name of Subject	Total Work Load per week		Result
		L	T	
	Human Anatomy	8	13	
	H.A.P - II	4	6	
	H.A.T	1		
	Cellular Bio	2		

5. Specific problem of student (if any, or their response to them. (Specify the Sem. And Name of Student)
NO

6. Any Research Project (Proposed or submitted if) done, if not give reasons
NA

7. Any project completed other than routine teaching.
NA

8. Any innovation if introduced related teaching
 i. NA
 ii. NA
 iii. NA
 iv. NA

9. Papers published (give the title, Co-author if any, give details of the journals. Attach abstract sheet, if necessary).
NA
 i. NA
 ii. NA
 iii. NA
 iv. NA

10. Any contribution in Laboratory/Course Development. → maintained



K

GCOP Faculty Performance Appraisal

Year 2012-2013

SELF ASSESSMENT REPORT

1. Name Souvik Kumar Dasgupta Designation Asst. Prof. (D-1)

2. Name of the Courses taught during the year
 Sub: Human Anatomy - I Physiology - I
 Sub: Human Anatomy - II Physiology - II
 Sub: MCQ
 Sub: Continued Ed.

3. Teaching load mentioned in time table (Lectures & Practical)

Sl. No.	Name of Subject	Total Work Load per week		Result
		L	P	
	Human Anatomy - I	9	12	
	HAP - II	4	4	
	HPT	4		
	Continued Ed.	2		

4. Specific projects or students if any, or tasks initiated to solve. (Specify the Item, Area Name of Student)
NO

5. Any Research Proposal Proposed or initiated (If date, if not give reason)
NA

6. Any project completed other than routine teaching
NA

7. Any Innovation if introduced related teaching
NA

8. Papers published (give the title, Co-author if any, give details of the journals. Attach separate sheet, if necessary)
NA

9. Any contribution in Laboratory/Course Development



11. Contribution to Industrial Development in the form of consultancy/sponsored R.D/ Industrial (set up) NA

12. Contribution to NAAC assignment

i.
ii.
iii. NA
iv.

13. Contribution to Scientific/ technical education through publication of book chapter/textbooks and Laboratory Manual.

NA

14. Summer institute, refresher or orientation course attended, during the year, give details.

i.
ii. NA
iii.

15. Membership or Fellowship of professional/ academic bodies, societies etc. give details.

NA

16. Thinking (idea executed) for the assessment of students or for Laboratory development.

NA

17. Any step taken for resource/ funds generation. Give a brief description (Attach separate sheet, if needed)

NA

18. Present salary 71,100 Last increment 1500

19. What is contribution towards green environment in campus

NA



Assessment by HOD

Name Ravinder Khatri Designation Asstt. Professor

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters:

		Yes/NO	
I.	Teaching load and regularity in using class	Yes/NO	0.5
II.	Research guidance to students (if any)	Yes/NO	0.4
III.	Any project completed other than the student projects	Yes/NO	0.4
IV.	Innovation/ experiments introduced in the course	Yes/NO	0.4
V.	Contribution in curriculum development	Yes/NO	0.5
VI.	Intellectual capital (Books/Articles/Exhibits/Talim)	Yes/NO	0.5
VII.	Publication in refereed journals	Yes/NO	0.3
VIII.	Organizing and participation in seminars/ workshops, special lectures, FDP's, Summer institutes	Yes/NO	0.4
IX.	Contribution to the corporate life of the college/ university	Yes/NO	0.5
X.	Membership or fellowship of professional/ Academic bodies	Yes/NO	0.4

B. Performance and General Attributes (Weightage-100) 50

I.	Knowledge in the sphere of work	0.5
II.	Quality of output	0.4
III.	Communication skill (oral and written)	0.4
IV.	Initiative and adaptability (Resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)	0.3
V.	Agility to work	0.4
VI.	Ability to inspire and motivate	0.5
VII.	Supervisory ability	0.5
VIII.	Interpersonal relation and team work	0.4
IX.	Integrity and Trustworthiness	0.5
X.	General conduct	0.5

Total score A+B = 81

Signature of the HOD:



(To be filled in by the PRINCIPAL/MANAGING DIRECTOR)

1. Are you satisfied that the FOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the FOD?
3. Remarks about grading of the faculty member by the FOD.
4. Has the faculty member any special characteristics, and/ or any abilities which would justify his/her grading or increment in extraordinary. If so, Specify

Signature of Managing Director



GCOP Faculty Performance Appraisal

Year 2022-2023

SELF ASSESSMENT REPORT

1. Name: J. R. Varsha D.V. Biological Scientist (Assistant)
 2. Academic Qualifications (Degree if any additional qualifications has been acquired during the year under review)

3. Name of the Course taught during the year
 Title: Medical Chemistry - I 30 Sem
Organic Chemistry - II 30 Sem
 Title: Organic Chemistry - II 30 Sem
 Title: OT 20 Sem
 Title: OT 20 Sem

4. Teaching load mentioned in their title (Lectures & Practical)

Sr. No.	Name of the Subject	Total Work Load per week		Result
		L	P	
1.	Medical Chemistry	4	—	30 Student pass
2.	Organic Chemistry	4	6	47 Student pass

5. Specific problem of students if any, or taken initiative to solve. Specify the Sem. And Name of Institution
NA

6. Any Research Proposal Proposed or submitted till date. If not give reason
NA

7. Any project completed other than routine teaching
NA

8. Any innovation if introduced related teaching:

i. NA
 ii. NA
 iii. NA
 iv. NA

9. Papers published (give the title, Co-author if any, give details of the journals. Attach separate Sheet, if necessary).

i. NA
 ii. NA
 iii. NA
 iv. NA

10. Any contribution in Laboratory/Course Development.

NA



GCOP Faculty Performance Appraisal

Year 2022-2023

SELF ASSESSMENT REPORT

1. Name Mrs. Vaneha Devi Designation Assistant Professor
 2. Academic Qualifications (mention if any additional qualification has been acquired during the year under review)

3. Name of the Course taught during the year.

Sub:	<u>Medicinal Chemistry - II</u>	<u>1st</u>	Sem.
Sub:	<u>Organic Chemistry - II</u>	<u>3rd</u>	Sem.
Sub:			
Sub:			
Sub:			

4. Teaching load mentioned in time table (Lectures & Practical)

Sr No.	Name of Subject	Total Work Load per week		Hands
		T	P	
1.	<u>Medicinal Chemistry</u>	<u>4</u>	<u>—</u>	<u>20 Students per</u>
2.	<u>Organic Chemistry</u>	<u>4</u>	<u>6</u>	<u>4 Students per</u>

5. Specific problem of students if any, or taken initiative to solve. (Specify the Sem. And Name of Students)

NA

6. Any Research Proposal Proposed or submitted till date. If not give reason

NA

7. Any project completed other than routine teaching

8. Any innovation if introduced related teaching.

NA

9. Papers published (give the title, Co-author if any, give details of the journal). Attach separate Sheet, if necessary.

NA

10. Any contribution in Laboratory/Course Development.

NA



11. Contribution to Industrial Development in the form of consultancy, sponsored R.D. activities etc.
NA

12. Contribution to NAAC assignment.

I. NA
II.
III.
IV.

13. Contribution to Scientific/ technical education through publication of book chapter/textbooks etc. Laboratory Manual

NA

14. Summer Institute, refresher or orientation course attended, during the year, give details.

I. NA
II.
III.

15. Membership or fellowship of professional/ academic bodies, societies etc. give details.

NA

16. Thinking idea executed for the improvement of students of Ser Laboratory development.

NA

17. Any step taken for revenue/ funds generation. Give a brief description (Attach separate sheet, if needed)

NA

18. Present salary 1,53,600/- Last Increment 1,83,600/- / 29,000/- increment

19. What is contribution towards green campus environment



Assessment by HOD

Name: Ravinder Khatri Designation: HOD

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons there of separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameter:

I.	Teaching load and regularity in taking class	Yes/NO
II.	Research guidance to students if any	Yes/NO
III.	Any project completed other than the student projects	Yes/NO
IV.	Innovative experiments introduced in the course	Yes/NO
V.	Contribution in curriculum development	Yes/NO
VI.	Intellectual capital (Books/ Articles/ Papers/ Talks)	Yes/NO
VII.	Publication in refereed journals	Yes/NO
VIII.	Organizing and participation in seminars/ workshops, special lectures, FDP's, Summer lectures	Yes/NO
IX.	Contribution to the corporate life of the college/ university	Yes/NO
X.	Membership or Fellowship of professional/ Academic bodies	Yes/NO

B. Performance and General Attributes (Weightage-40%)

I.	Knowledge in the sphere of work	05
II.	Quality of output	04
III.	Communication skill (oral and written)	04
IV.	Initiative and adaptability (Resourcefulness in handling norms) and unforeseen problems and willingness to take responsibilities in the new area of work.	05
V.	Attitude to work	04
VI.	Ability to inspire and motivate	04
VII.	Supervisory ability	05
VIII.	Interpersonal relation and team work	05
IX.	Integrity and Trustworthiness	04
X.	General conduct	04

Total score: A+B = $30 + 45 = 75$

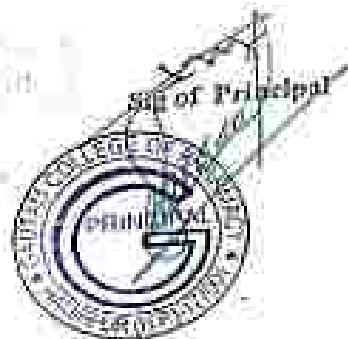
Signature of the HOD:



(To be filled in by the PRINCIPAL/MANAGING DIRECTION)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/ or any abilities which would justify his/her grading of increment as extraordinary. If so, Specify

Signature of Managing Director



GCOP Faculty Performance Appraisal
Year 2022-2023

SELF ASSESSMENT REPORT

- Name Ms. Vansha Devi Designation Assistant Professor
- Academic Qualifications (Mention if any additional qualification has been acquired during the year under review)
- Name of the Course taught during the year

Subj: <u>Medicinal Chemistry</u>	T/P	<u>6/1</u>	Sem.	<u>6E</u>
Subj: <u>Organic Chemistry</u>	T/P	<u>4/1</u>	Sem.	<u>6E</u>
Subj: _____	T/P	_____	Sem.	_____
Subj: _____	T/P	_____	Sem.	_____

- Teaching load mentioned in time table (Lectures & Practical)

Sr No.	Name of Subject	Total Work Load per week		Result
		L	P	
1.	Medicinal Chemistry	4	2	
2.	Organic Chemistry	4	1	

- Specific problem or analysis if any, or taken initiative to solve (Specify the Sem. And Name of Students)
NA
- Any Research Proposal Proposed or submitted till date..if not give reason
NA
- Any project completed other than routine teaching
NA
- Any innovation if introduced related teaching
NA
- Papers published (give the title, Co- author if any) give details of the journals. Attach separate sheet, if necessary.
NA
- Any contribution in Laboratory/ Course Development
NA



11. Contribution to Industrial Development in the form of consultancy/sponsored R.D/ Industrial ties
NA

12. Contribution to NAAC assignment

- i.
- ii.
- iii.
- iv.

13. Contribution to Scientific/ technical education through publication of book chapter/ textbooks and laboratory Manual.
NA

14. Summer institute, refresher or orientation course attended, during the year, give details

- i.
- ii.
- iii.

15. Membership or fellowship of professional/ academic bodies, societies etc. give details
NA

16. Thinking idea executed for the assessment of students or for Laboratory development
NA

17. Any step taken for resources/ funds generation. Give a brief description (Attach separate sheet, if needed)
NA

18. Present salary 18,500/- Last Increment 3000/-

19. What is contribution towards (i) (ii) (iii) environment in campus



Assessment by HOD

Name Ravinder Khatri Designation HOD

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameter:

I.	Teaching load and regularity in taking class	Yes/NO
II.	Research guidance to students if any	Yes/NO
III.	Any project completed other than the student projects	Yes/NO
IV.	Innovation/ experiments introduced in the course	Yes/NO
V.	Contribution in curriculum development	Yes/NO
VI.	Intellectual capital (Bao/ Article/ Patents/ Talks)	Yes/NO
VII.	Publication in refereed journals	Yes/NO
VIII.	Organizing and participation in seminars/ workshops, special lectures, FDC's, Summer Institutes	Yes/NO
IX.	Contribution to the corporate life of the college/ university	Yes/NO
X.	Membership or Fellowship of professional/ Academic bodies	Yes/NO

B. Performance and General Attributes (Weightage-100%)

I.	Knowledge in the sphere of work	05
II.	Quality of output	04
III.	Communication skill (oral and written)	05
IV.	Initiative and adaptability (Resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new areas of work)	04
V.	Attitude to work	05
VI.	Ability to inspire and motivate	05
VII.	Supervisory ability	04
VIII.	Interpersonal relation and team work	04
IX.	Integrity and Trustworthiness	04
X.	General conduct	05

Total score: A+B = 25 + 45 = 70

Signature of the HOD:



(To be filled in by the PRINCIPAL/MANAGING DIRECTION)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/ or any abilities which would justify his/her grading of increment as extraordinary. If so, Specify:

Signature of Managing Director

Signature of Principal



GCOP Faculty Performance Appraisal

Year 2022-2023

SELF ASSESSMENT REPORT

1. Name Dr. Srinivas Reddy Institution Aravind (G) PVT. Ltd (G) 2019
 2. Academic Qualifications (Indicate if any additional qualifications have been acquired during the year under review) N/A

3. Name of the Course taught during the year.
- | | | | |
|-----------------------------------|-----|----|-----|
| Code: <u>Physiology</u> | TTP | CP | Sum |
| Rate: <u>Aravind (G) PVT. Ltd</u> | TTP | CP | Sum |
| Code: _____ | TTP | CP | Sum |
| Rate: _____ | TTP | CP | Sum |
| Code: _____ | TTP | CP | Sum |

4. Teaching load mentioned in this table (Lecture & Practical)

Sl. No.	Name of Subject	Total Work Load per week		Result
		L	P	
	<u>Physiology</u>	<u>8</u>	<u>16</u>	<u>86%</u>
	<u>Smith Booklet</u>	<u>4</u>	<u>-</u>	<u>92%</u>

5. Specific problem of students if any, or taken initiative to solve, (Specify the Sum. And Name of Students)

N/A

6. Any Research Proposal Prepared or submitted till date. If not give reason

N/A

7. Any project completed other than routine teaching.

N/A

8. Any innovation if introduced related teaching

N/A

9. Papers published (give the title, Co-author if any, give details of the journals). Attach separate sheet, if necessary.

N/A

10. Any contribution in Laboratory/Centric Development



11. Contribution to industrial development in the form of consultancy assignments and P.H.D. research work
Nil

12. Contribution to IIT/C assignments
Nil

13. Contribution to technical education through publication of book chapters/articles and laboratory manual
Nil

14. Summer Institute, refresher or orientation course attended, during the year, give details
Nil

15. Membership or fellowship of professional scientific bodies, societies etc. give details
Nil

16. Thinking ideas conceived for the improvement of students or for laboratory development
Nil

17. Any step taken for resource funds generation. Give a brief description (Attach separate sheet, if needed)
Nil

18. Present salary 24000 Last Income 14000

19. What is certification towards your achievement in
Shortly on plants in garden
sample for test purposes



Assessment by HOD

Name Ravindra Khatni Designation Associate Prof.

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding Very Good Good Satisfactory Unsatisfactory
5 4 3 2 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty members, please provide your assessment on the following parameters:

I.	Teaching load and regularity in taking classes	Yes/NO
II.	Research guidance to students if any	Yes/NO
III.	Any project completed other than the student projects	Yes/NO
IV.	Innovative experiments introduced in the course	Yes/NO
V.	Contribution in curriculum development	Yes/NO
VI.	Intellectual capital (Books/Articles/Papers/Talks)	Yes/NO
VII.	Publication in refereed journals	Yes/NO
VIII.	Organizing and participation in seminars/workshops, special lectures, FDP's, Summer institutes	Yes/NO
IX.	Contribution to the corporate life of the college/university	Yes/NO
X.	Membership or fellowship of professional/Academic bodies	Yes/NO

B. Performance and General Attributes (Weightage-100) 50

I.	Efficiency in the affairs of work	04
II.	Quality of output	04
III.	Communication skill (oral and written)	05
IV.	Initiative and adaptability (Demonstrations in handling critical and unforeseen problems and willingness to take responsibilities in the key areas of work)	05
V.	Attitude to work	04
VI.	Ability to learn and improve	05
VII.	Supervisory ability	04
VIII.	Interpersonal relation and team work	04
IX.	Integrity and Ethical standards	05
X.	General conduct	05

Total score: A+B = 30 + 45 = 75

Signature of HOD



(To be filled in by the PRINCIPAL/ MANAGING DIRECTOR)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/ or any abilities which would justify his/her grading of increment as extraordinary. If so, Specify


Signature of Managing Director


Principal


GCOP Faculty Performance Appraisal

Year 2011-2012

SELF ASSESSMENT REPORT

1. Name Shobha Kulkarni Designation Assistant DCN
2. Academic Qualifications (Mention if any additional qualification has been acquired during the year under review)
3. Name of the Courses taught during the year

Sub: <u>Microbiology & Parasitology</u>	T/P	<u>11</u>	Sem:
Sub: <u>Microbiology & Parasitology</u>	T/P	<u>04</u>	Sem:
Sub: _____	T/P		Sem:
Sub: _____	T/P		Sem:
Sub: _____	T/P		Sem:

4. Teaching load mentioned in time table (Lectures & Practical)

Sr No.	Name of Subject	Total Work Load per week		Result
		L	P	
1	<u>Microbiology & Parasitology</u>	<u>04</u>	<u>04</u>	
2				

5. Specific problem of students if any, or taken initiative to solve. (Specify the Sem. And Name of Student)

6. Any Research Proposal Proposed or submitted till date..if not give reason

There was no paper proposal since I submitted the proposal before my last year. I submitted it when I was in my last year and it was not accepted.

7. Any projects completed other than routine teaching

Organize rally for World Environment Day

8. Any innovation or improvement related teaching

- i. part of the syllabus was revised as per the curriculum of the IACAR. Part B
- ii. Evening two classes during the final examinations
- iii.
- iv.

9. Papers published (give the title, Co-author if any, give details of the journals. Attach separate sheet, if necessary)

- i.
- ii. NA
- iii.
- iv.

10. Any contribution in Laboratory/Course Development

NA



11. Contribution to Industrial Development in the form of consultancy/sponsored R.D/ Industrial ties up. NA

12. Contributions to NAAC assignment
i. NA
ii. NA
iii. NA
iv. NA

13. Contribution to Scientific/ technical education through publication of book chapter/textbooks and Laboratory Manual. NA

14. Summer Institute, refresher or orientation course attended, during the year, give details.
i. NA
ii. NA
iii. NA

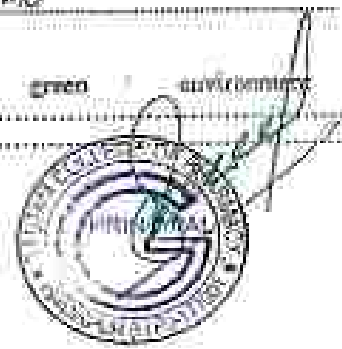
15. Membership or fellowship of professional/ academic bodies, societies etc. give details. NA

16. Thinking idea suggested for the assessment of students or for Laboratory development. NA

17. Any step taken for resource/ funds generation. Give a brief description (Attach separate sheet, if needed) NA

18. Present salary 17100 Last Increment 1500

19. What contribution towards green environment in campus Full plantation drive



Assessment by HOD

Name Ravinder Khatn Designation HOD

Kindly provide your assessment on the five-point scale in respect of the following parameters:

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters:

I.	Tending load and regularity in taking class	Yes/NO	5
II.	Research guidance to students if any	Yes/NO	4
III.	Any project completed other than the student project	Yes/NO	1
IV.	Innovative/ experiments introduced in the course	Yes/NO	1
V.	Contribution in curriculum development	Yes/NO	4
VI.	Intellectual capital (Books/ Articles/ Papers/ Talks)	Yes/NO	4
VII.	Publication in refereed journals	Yes/NO	1
VIII.	Organizing and participation in seminars/ workshops, special lectures, FDP's, Summer institutes	Yes/NO	4
IX.	Contribution to the corporate life of the college/ university	Yes/NO	1
X.	Membership or fellowship of professional/ Academic bodies	Yes/NO	1

B. Performance and General Attributes (Weightage-100)

I.	Knowledge in the sphere of work	5
II.	Quality of output	5
III.	Communication skill (oral and written)	5
IV.	Initiative and adaptability (Resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work.	4
V.	Attitude to work.	5
VI.	Ability to inspire and motivate	5
VII.	Supervisory ability	5
VIII.	Interpersonal relation and team work	5
IX.	Integrity and Trustworthiness	5
X.	General conduct	5

Total score: A+B =

161/100 FD

Signature of the HOD:



It's verified in by the PRINCIPAL/ MANAGING DIRECTION).

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Remarks about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/or any abilities which would justify higher grading of increment or extraordinary. If so, Specify

Signature of Managing Director

Sig of Principal



GCOP Faculty Performance Appraisal

Year 2022-2023

SELF ASSESSMENT REPORT

1. Name Deviyani Sharma Designation Asst. Prof. DOJ 14.02.2021
2. Academic Qualifications (Mention if any additional qualification has been acquired during the year under review)
3. Name of the Courses taught during the year.

Sub: <u>Pharmacology</u>	T/P: <u>1st</u>	Sem: <u>1st</u>
Sub: <u>ECG</u>	T/P: <u>2nd</u>	Sem: <u>1st</u>
Sub: <u>Physiol. Practical - I</u>	T/P: <u>2nd</u>	Sem: <u>1st</u>
Sub: <u>Practical Biochem.</u>	T/P: <u>5th</u>	Sem: <u>1st</u>
Sub: <u>Biography & Psychobiology - I</u>	T/P: <u>4th</u>	Sem: <u>1st</u>

4. Teaching load mentioned in time table (Lectures & Practical)

Sr. No.	Name of Subject	Total Work Load per week		Result
		L	P	
	<u>Pharmacology</u>	<u>4</u>	<u>62</u>	
	<u>Physiol. Practical - I</u>	<u>4</u>	<u>4</u>	
	<u>Practical Biochem.</u>	<u>4</u>	<u>—</u>	
	<u>Biography & Psychobiology - I</u>	<u>4</u>	<u>6</u>	

5. Specific problem of students if any, or taken initiative to solve. (Specify the Sem. And Name of Students)

Nil

6. Any Research Proposal Proposed or submitted till date. If not give reason.

Nil

7. Any project completed other than routine teaching.

Nil

8. Any innovation if introduced related teaching.

- I. Nil
- II. Nil
- III. Nil
- IV. Nil

9. Papers published (give the title, Co-author if any, give details of the journal). Attach separate sheet, if necessary.

- I. Nil
- II. Nil
- III. Nil
- IV. Nil

10. Any contribution in Laboratory/Course Development.

Signature
Principal



11. Contribution to Industrial Development in the form of consultancy/sponsored R.D./ industrial visit

Yes NO

12. Contribution to NAAC assignment

i. NO
ii.
iii.
iv.

13. Contribution to Scientific/ technical education through publication of book chapters/articles and laboratory manual

NO

14. Summer institute, refresher or orientation course attended, during the year, give details

i. NO
ii.
iii.

15. Membership or fellowship of professional/ academic bodies, societies etc. give details

NO

16. Thinking ideas executed for the assessment of students or for Laboratory development

YES

17. Any step taken for resource/ funds generation. Give a brief description (Attach separate sheet, if needed)

NO

18. Present salary ₹ 3,12,000 Last Increment 30000

19. What is contribution towards green environment in

campus



Assessment by HOD

Name: Sasmita K. Ghosh Designation: Associate Professor

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameter:

I	Teaching load and regularly in lab/class	Yes/NO
II	Research papers in journals if any	Yes/NO
III	Any project completed other than the student projects	Yes/NO
IV	Innovative experiments introduced in the course	Yes/NO
V	Contribution in curriculum development	Yes/NO
VI	Intellectual output (Books/ Articles/ Papers/ Talks)	Yes/NO
VII	Participation in refereed journals	Yes/NO
VIII	Organizing and participating in seminars/ workshops, special lectures, FDP's, etc. opportunities	Yes/NO
IX	Contribution to the progress of the college/ university	Yes/NO
X	Membership in bodies of professional/ Academic bodies	Yes/NO

B. Performance and General Attributes (Weightage-100/50)

I	Knowledge in the sphere of work	85
II	Quality of output	84
III	Communication skills (oral and written)	82
IV	Initiative and dependability (Resourcefulness in handling normal and unexpected problems and willingness to take responsibilities in the new areas of work)	85
V	Attitude to work	83
VI	Ability to inspire and motivate	85
VII	Stress-coping ability	86
VIII	Interpersonal relation and team work	85
IX	Teamwork and Fraternality	88
X	General conduct	

Total score: A+B = $45 + 47 = 92$

Signature of the HOD: _____



(To be filled in by the PRINCIPAL/MANAGING DIRECTOR)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Provide short grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/ or any abilities which would justify his/her proposal of increment as extraordinary. If so, Specify.

[Handwritten Signature]
Signature of Managing Director

[Handwritten Signature]
Sig of Principal


CCOP Faculty Performance Appraisal

Year 2022-2023

SELF ASSESSMENT REPORT

1. Name Smita Saha, M.Sc. Designation Asst. Prof. DOI 26.01.2021
 2. Academic qualification (Mention if any additional qualification has been acquired during the performance review)

3. Name of the Chair (if any) during the year
 Title Asst. Prof. in Chem. T.P. Nil Sem. _____
 Subj. Physical Chem. T.P. Nil Sem. _____
 Subj. Physical Chem. T.P. Nil Sem. _____
 Subj. _____ T.P. _____ Sem. _____
 Subj. _____ T.P. _____ Sem. _____

4. Teaching load (as given in three tables (Lectures & Practical))

Sl. No.	Name of Subject	Total Work Load per week		Result
		L	P	
	<u>Physical Chem.</u>	<u>4</u>	<u>6</u>	
	<u>Physical Chem.</u>	<u>4</u>	<u>6</u>	
	<u>Physical Chem.</u>	<u>4</u>	<u>—</u>	

5. Specific problem(s) (if any), or task(s) initiated to solve. (Specify the Sem. And Name of Students)
Nil

6. Any Research Proposal Proposed or submitted till date...if not give reason.
NO

7. Any ~~work~~ work completed other than routine teaching

8. Any innovation in (innovated) related teaching
Nil

9. Papers published (Give the title, Co-author if any, Give details of the journals. Attach separate Show of work etc.)
Nil

10. Any contribution in Laboratory/Course Development. Main file



Main file & course file

11. Contribution to Intellectual Development in the form of consultancy/sponsored R/D/Industrial Res.
Not

12. Contribution to N/A SC assignment.
Not

13. Contribution to research related education through publication of book chapter/textbooks and
Not

14. Seminars/Workshops/lectures/extension courses attended, during the year, give details.
Not

15. Identify any special help of professional/scientific bodies, societies etc. give details.
Not

16. Thinking (Are you) used for the assessment of students or for Laboratory development.
Not

17. Any special plan for resources/ funds generation. Give a brief description (Attach separate sheet, if needed)
Not

18. Present salary 17,100 Last Increment 2000

19. What is contribution towards green environment in
Not



Assessment by HOD

Name Ravinder Khatra designation Associate Prof.

Kindly provide your assessment on the five-point scale in respect of the following parameters:

Outstanding 5 Very Good 4 Good 3 Satisfactory 2 Unsatisfactory 1

Please indicate your selection on each parameter by putting in the appropriate number in the column opposite the parameter. If your rating is Unsatisfactory, please give reasons thereof separately.

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters:

I.	Teaching time and regularly in taking class	Yes/NO	-
II.	Research guidance to students if any	Yes/NO	-
III.	Any project completed other than the student projects	Yes/NO	-
IV.	Innovative experiments introduced in the course	Yes/NO	-
V.	Contribution in consultation development	Yes/NO	-
VI.	Invited lectures (local/national/international)	Yes/NO	-
VII.	Invited for student journals	Yes/NO	-
VIII.	Organized or participated in seminars/workshops, special lectures, FDP's, Summer Institutes	Yes/NO	-
IX.	Contribution to the corporate life of the college/university	Yes/NO	-
X.	Membership or Fellowship of professional/Academic bodies	Yes/NO	-

B. Post-graduate and General Attributes (Weightage-100)

I.	Employment in the last year of work	85
II.	Quality of work	85
III.	Capacity (technical, financial and written)	85
IV.	Initiative and self-reliance (Eagerness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)	04
V.	Application work	05
VI.	Ability to imagine and motivate	85
VII.	Administrative skills	85
VIII.	Intellectual activities and extra work	64
IX.	Industry and Technological awareness	85
X.	General conduct	85

Total score: A+B = 35+45 = 80

Signature of the HOD: 



(To be filled in by the PRINCIPAL/ MANAGING DIRECTOR)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant information?
2. Do you agree with the Assessment of the faculty member given by the HOD?
3. Reasons about grading of the faculty member by the HOD.
4. Has the faculty member any special characteristics, and/ or any abilities which would justify his/her grading or increment in extraordinary. If so, Specify


Signature of Managing Director



GCU Faculty Performance Appraisal

Year 2023

SELF ASSESSMENT REPORT

1. Name ADRI HENRIK Designation Asst. Professor (2023-24-25)
 2. Academic Qualification (Give Address if any additional qualification has been acquired during the year under review) M. Pharmacy

3. Name of the Course taught during the year

Sr. No.	Course Name	TRP	TRP	TRP	TRP	TRP
1	Pharmaceutical Microbiology - I					
2	Pharmaceutical Microbiology - II					
3	Pharmaceutical Microbiology - III					
4	Pharmaceutical Microbiology - I					
5						

4. Teaching load assigned in time table (Lectures & Practical)

Sl. No.	Name of Subject	Total Work Load per week		Hours
		L	P	
1	Pharmaceutical Microbiology			
2	Pharmaceutical Microbiology			
3	Pharmaceutical Microbiology			
4	Pharmaceutical Microbiology - I			

5. Specific problem or difficulty, if any, or taken initiative to solve. (Specify the Sem. And Name of Students)

None

6. Any Research Project Proposed or submitted till date, if not give reason

None

7. Any project work (if) other than routine teaching.

None

8. Any involvement in curriculum related teaching.

None

9. Papers published (Give the title, Co-author if any, give details of the journal. Attach separate sheet, if necessary).

None

10. Any involvement in Laboratory/Course Development.



11. Contribution to the development in the form of consultancy/sponsored R.D./Industrial Visit
N/A

12. Contribution to N/A/AI assignment
N/A

13. Contribution to Areas of technical education through publication of book chapter/textbooks and Laboratory Manual.
N/A

14. Short-term training, refresher or orientation course attended, during the year. Give details.
N/A

15. Membership or Fellowship of professional/academic bodies, societies etc. Give details.
N/A

16. Training attended for the assessment of students or for Laboratory Development.
N/A

17. Any step taken for resource/ funds generation. Give a brief description (Attach separate sheet, if needed)
N/A

18. Documentary Last Incident
None

19. What contribution towards green environment
N/A



Assessment by HOD

Name P. Srinivas Reddy Designation Assistant Prof.

Kindly provide your assessment on the five-point scale in respect of the following parameters.

Outstanding: 5 Very Good: 4 Good: 3 Satisfactory: 2 Unsatisfactory: 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, please give reasons thereof separately.

A. Response in view of information furnished by the faculty member, please provide your assessment on the following parameters: 50

		Yes/NO
I.	Traveling and regularity in taking class	Yes/NO
II.	Researching papers to students if any	Yes/NO
III.	Overcoming complaints other than the student projects	Yes/NO
IV.	Innovative assignments introduced in the course	Yes/NO
V.	Conferences / seminar/ development	Yes/NO
VI.	Introduction of new Books/ Articles/ Papers/ Talks	Yes/NO
VII.	Publications in refereed journals	Yes/NO
VIII.	Organizing and participation in seminars/ workshops, special lectures, FDP's, Summer Institutes	Yes/NO
IX.	Contributions to the corporate life of the college/ university	Yes/NO
X.	Membership in Fellowship of professional/ Academic bodies	Yes/NO

B. Performance and General Attributes (Weightage-100): 50

		0/4
I.	Knowledge in the sphere of work	0/4
II.	Quality of output	0/4
III.	Communication skill (oral and written)	0/4
IV.	Initiative and adaptability (Resourcefulness in handling normal and unforeseen problem and willingness to take responsibilities in the new area of work)	0/4
V.	Attitude towards work	0/4
VI.	Ability to inspire / motivate	0/4
VII.	Self-dependence	0/4
VIII.	Integrity and honesty in work	0/4
IX.	Reliability and consistency	0/4
X.	General conduct	0/4

Total score: 100 = 100/100 = 100%

Signature of the HOD:



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(To be filled in by the PRINCIPAL/MANAGING DIRECTOR)

1. Are you satisfied that the IOD has made sufficient enquiry with due care and after taking into account all relevant information?
2. Has it done so with a view to the assessment of the faculty member given by the IOD?
3. Has it done so with a view to the faculty member by the IOD?
4. Has the faculty member any special circumstances, and/or any abilities which would justify an award of honours in an ordinary way? If so, Specify


Signature of Managing Director

Sig of Principal

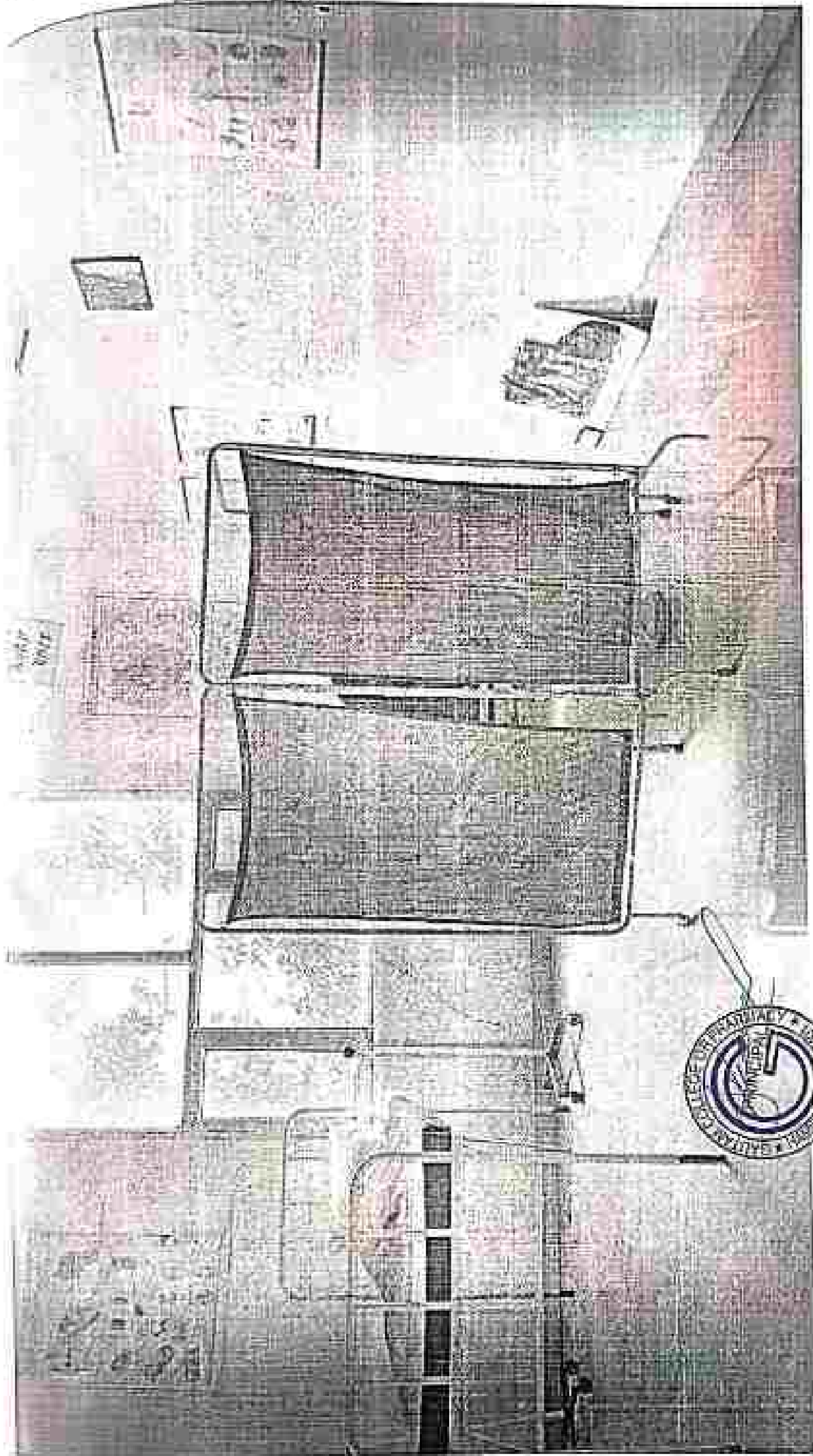



FDP/ professional development programme attended by the teaching staff during last five years (2023-2024)			
Sr. No.	Name of Participant	Title of Faculty development Programmes (FDP), professional development /administrative training programs	Date (from-to) (DD-MM-YYYY)
1.	Akhil Moudgil	3 days Indicating universal human values in technical education at Himachal Pradesh Technical university Hamirpur	5-3-2024 to 7-03-2024
2.	Priyanka Sharma	3 days Indicating universal human values in technical education at Himachal Pradesh Technical University, Hamirpur	5-3-2024 to 7-03-2024

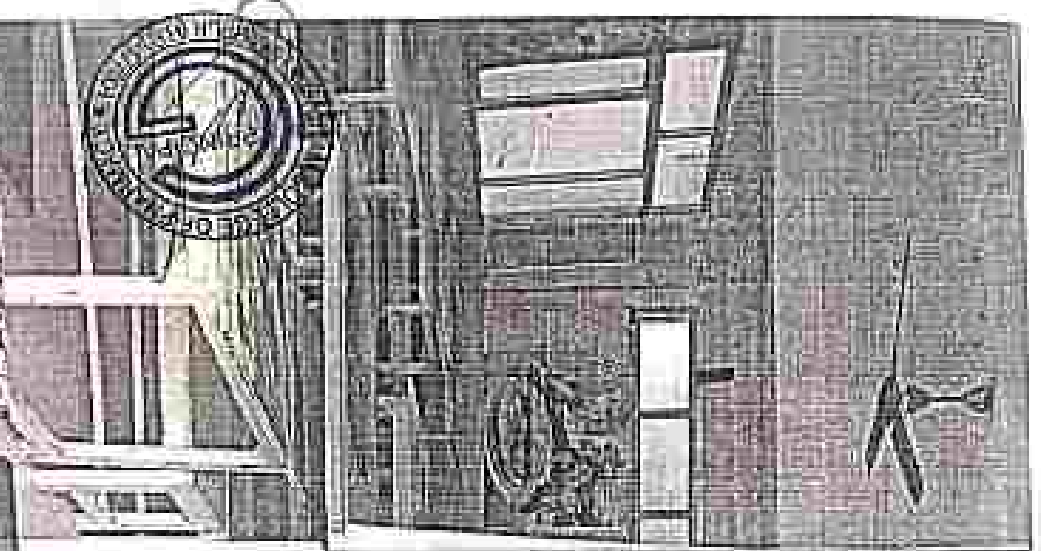


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Health Care







GPS Map Camera

Hamirpur, Himachal Pradesh, India

MCW/221 Chakraborty, Gabor, Hamirpur, Himachal Pradesh 177001, India

Lat: 31.684617°

Long: 76.51973°

16/07/24 08:57 PM GMT +05:30

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Hamirpur, Himachal Pradesh, India

MGMC (W-24), Chakkon, Gairo, Hamirpur, Himachal Pradesh 177001, India

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Long: 76.51979°

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